



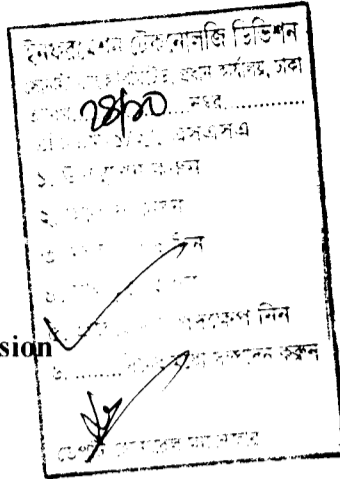
সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED
PERSONNEL MANAGEMENT DIVISION
(SECTION-4)

Head Office, Motijheel C/A
Dhaka-1000, Bangladesh.
Phone : 88-02-9551121
Fax- 88-02-9573765

No. PMD/SEC-4/PF-17304/12850

Dated: 23 October, 2016

Mohammed Shahidul Amin
Officer (G-32821)
Passport No : OC5012833
Employees Welfare & Transport Division
Sonali Bank Limited
Head Office
Dhaka .



9004
Shahidul Amin

Subject : Sanction of 10 (Ten) days leave (Outside Bangladesh) with full pay to visit Azmeer Sharif & meet with his relatives in India .

Dear Sir,

Reference letter no. 466 dated the 17th October, 2016 of Employees Welfare & Transport Division, Head Office, Dhaka on the captioned subject.

We have to advise that in consideration of your application and recommendation of Employees Welfare & Transport Division, Head Office, Dhaka, the authority has sanctioned 10 (Ten) days leave (Outside Bangladesh) with full pay from 24-10-2016 to 02-11-2016 or the date of availment with a permission to visit Azmeer Sharif & meet with his relatives in India under the following terms and conditions :

Conditions :

1. You will have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh .
2. It will be treated as 'Leave Outside Bangladesh' .
3. Stay abroad over the sanctioned leave will not be allowed.
4. This sanction letter is valid for 03 (Three) months from the date of issue.

Yours Faithfully

Sd/-

(Md Sirajul Islam)
Assistant General Manager

Copy forwarded for kind information & Necessary Action :

1. Deputy General Manager, Employees Welfare & Transport Division ,Sonali Bank Limited, Head Office, Dhaka .
2. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka .
3. Immigration Officer, Hazrat Shahjalal (Rh) International Airport, Dhaka.
4. Immigration Officer, All Land ports/All Other International Airports, Bangladesh .
5. Personal File / Master Copy .

Assistant General Manager
MD. SIRAJUL ISLAM
Assistant General Manager
Personnel Management Division (Sec.3/4)
Sonali Bank Limited
Head Office, Dhaka.