



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED
PERSONNEL MANAGEMENT DIVISION
(SECTION-4)

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No. PMD/SEC-4/PF-17204/5353

Mridula Rani Saha
Officer(G-27949)
Passport No: OC 4148973
Sonali Bank Limited
General Manager's Office
Chittagong.

১. ভ্রমণের কারণ	✓
২. আনন্দের কারণ	✓
৩. স্বাস্থ্যের কারণ	✓
৪. অন্যান্য কারণ	✓
৫. বিদায়ের কারণ	✓
৬. অন্যান্য কারণ	✓

২০১৭
 Mr. Sirajul Islam
 AGM

Dated: 12 April, 2017

Subject: Sanction of 20(Twenty) days leave (Outside Bangladesh) with full pay to visit the Holy Places in India.

Dear Sir,

Reference letter no. 1201 dated the 01st March, 2017 of General Manager's Office, Chittagong on the captioned subject.

We advise that in consideration of your application and recommendation of General Manager's Office, Chittagong the authority has sanctioned 20(Twenty) days leave (Outside Bangladesh) with full pay from the date of availment with the permission to visit the Holy places in India under the following terms and conditions:

Conditions:


1. You will have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh .
2. It will be treated as 'Leave Outside Bangladesh'.
3. Staying abroad over the sanctioned leave will not be allowed.
4. This sanction letter will remain valid for 03 (Three) months from the date of issuance.

Yours Faithfully

Sd/-
 (Md. Sirajul Islam)
 Assistant General Manager

Copy forwarded for kind information and necessary action :

1. General Manager, Sonali Bank Limited, General Manager's Office, Chittagong.
2. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head office, Dhaka.
3. Immigration Officer, Hazrat Shahjalal (Rh) International Airport, Dhaka.
4. Immigration Officer, All Land ports/All Other International Airports, Bangladesh.
5. Personal File / Master Copy.


 Assistant General Manager
 MD. SIRAJUL ISLAM
 Assistant General Manager
 Personnel Management Division (Sec.3/4)
 Sonali Bank Limited
 Head Office, Dhaka.