

**SONALI BANK LIMITED**

Head Office
Motijheel
Dhaka-1000
Bangladesh.

Personnel Management Division

Staff Management Department (Sec-8)

Telegraph : Ganabank

☎ : 47115437, Fax-9573765

E-mail: dgmpmd@sonalibank.com.bd

NO.PMD/SMD/SEC-8/J-2344)/6142

Dated : 19th April, 2017

Mr. Md. Zillur Rahman (G-31294)

SSSG-2

Passport No. OC-2022305

Sonali Bank Limited

Bogra Corporate Branch

Bogra.

ইনকয়েরেশন টেকনিক্যাল বিভাগ	
কোনো ব্যক্তি নিম্নলিখিত প্রকল্পে কাজের জন্য	
তারিখ	২০১৭
এজিএম-১/২/৩	এসএসএ
১.	উপস্থাপন কার্যক্রম
২.	আলোচন কার্যক্রম
৩.	স্বাক্ষর কার্যক্রম
৪.	নির্বাহিত কার্যক্রম
৫.	প্রয়োজনীয় পত্রাদান কার্যক্রম
৬.	নিম্নের মধ্যে যাকোনো কার্যক্রম
৬/১৩/১৭/১৯/২০/২১/২২/২৩/২৪/২৫/২৬/২৭/২৮/২৯/৩০/৩১/৩২/৩৩/৩৪/৩৫/৩৬/৩৭/৩৮/৩৯/৪০/৪১/৪২/৪৩/৪৪/৪৫/৪৬/৪৭/৪৮/৪৯/৫০/৫১/৫২/৫৩/৫৪/৫৫/৫৬/৫৭/৫৮/৫৯/৬০/৬১/৬২/৬৩/৬৪/৬৫/৬৬/৬৭/৬৮/৬৯/৭০/৭১/৭২/৭৩/৭৪/৭৫/৭৬/৭৭/৭৮/৭৯/৮০/৮১/৮২/৮৩/৮৪/৮৫/৮৬/৮৭/৮৮/৮৯/৯০/৯১/৯২/৯৩/৯৪/৯৫/৯৬/৯৭/৯৮/৯৯/১০০	

Handwritten notes and signatures:
0506
Mr. Partha
20/4

Subject : Sanction of 20 (Twenty) days leave (Outside Bangladesh) with full pay to visit India for Visit Ajmir Sharif & Other visiting places: Mr. Md. Zillur Rahman (G-31294), Supporting Sub Staff Grade-2, Sonali Bank Limited, Bogra Corporate Branch, Bogra.

Dear Sir,

Reference Letter No-1472, Dated : 27th March, 2017 of Sonali Bank Limited, General Manager's Office, Rajshahi on the captioned subject.

It may kindly be advised that in consideration of your prayer and recommendation of Sonali Bank Limited, General Manager's Office, Rajshahi the authority has sanctioned 20 (Twenty) days full pay leave (Outside Bangladesh) from the date of availment with a permission to Visit India under the following terms & conditions :

Conditions :

- (1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited / Govt. of Bangladesh.
- (2) This sanctioned leave will be treated as 'Leave-outside Bangladesh'.
- (3) Over staying is strictly prohibited.
- (4) This sanction letter is valid for 03 (Three) months from the date of issue.

Yours faithfully,

Sd/-

(Abdul Awal Bhuiyan)

Assistant General Manager.

Telephone No.-47115437

Copy forwarded for kind information & necessary action :

01. General Manager, Sonali Bank Limited, General Manager's Office, Rajshahi.
02. Deputy General Manager, Information Technoloty Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (Outside Bangladesh) sanction letter in the Bank's website.
03. Asst. General Manager, Sonali Bank Limited, Bogra Corporate Branch, Bogra. Please send the joining report of the related Staff specifying the date of leave availment.
04. Immigration Officer, All Airport/ All Land Port, Bangladesh.
05. Personal File.

Handwritten signature

Assistant General Manager.

Telephone No.-47115437