



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED  
Ramna Corporate Branch, Dhaka

Phone :  
GM : 9545456; 9514348  
DGM (FEX) : 9512295  
DGM (GB) : 9540059  
Email : ramnacorp@sonalibank.com.bd

No- SBL/Ramna/Estt./2017/

Dated: 14/05/2017

**Release Order**

In response to Mr. Md. Mosharrof Hossain, Assistant General Manager, Sonali Bank Limited, Ramna Corporate Branch, Dhaka leave application dated 14.05.2017, he is being allowed to leave outside Bangladesh as per approval of Authority. Which was advised vide Personel Management Division office order no. PMD/OMD/Sec-1/PF(O-6476)/7173, Dated: 04/05/2017. In this regard he will be released at the end of the day of 15<sup>th</sup> May 2017 for 15 (Fifteen) days (Outside Bangladesh) with full pay subject to the following terms & conditions:-

1. He will bear all expenses of the visit having no financial involvement of Sonali Bank Limited/Govt. of Bangladesh.
2. His leave will be treated as leave outside Bangladesh.
3. Overstay in abroad will not be allowed.

He will be advised to join his present place of posting after availment of leave.

Mr. Mosharrof Hossain  
Assistant General Manager  
Sonali Bank Limited  
Ramna Corp. Branch, Dhaka

S/d-  
(Md. Kamrul Hasan)  
Deputy General Manager  
(In-charge)

০৫/২০

সোনালী ব্যাংক লিমিটেড  
পার্সোনেল ম্যানেজমেন্ট ডিভিশন  
১৯৩, মতিচূড় কলোনি, ঢাকা

তারিখ: ১৪/০৫/২০১৭

১. উপস্থাপিত বাক্য

২. সত্যতা যাচাই করা

৩. প্রাপ্ত ১৫ দিন

৪. দক্ষিণত বাক্য

৫. প্রয়োজনীয় পদক্ষেপ নিন

৬. ...বিভাগ মধ্যে সম্পাদন করুন

স্বাক্ষর: \_\_\_\_\_  
পার্সোনাল ম্যানেজার

**Copy to: For informations & necessary action:-**

01. Deputy General Manager, Personel Management Division, Sonali Bank Limited, Head Office, Dhaka.
02. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited Head Office, Dhaka.  
They are requested to upload the letter in the Bank's website.
03. Md. Borhan Uddin, Deputy General Manager, Sonali Bank Limited, Ramna Corporate Branch, Dhaka.
04. To all AGM, Sonali Bank Limited, Ramna Corporate Branch, Dhaka.
05. Immigration Officer, Shahjalal International Airport, Dhaka, Bangladesh.

Deputy General Manager  
(In-charge)

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