



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED
PERSONNEL MANAGEMENT DIVISION
(SECTION-4)

Head Office, Motijhel C/A
Dhaka-1000, Bangladesh.
Phone : 88-02-9551121

No. PMD/SEC-4/PF-21479/11187

Tarun Kumar Nath (G-34694)
Officer (IT)
Passport No : BL0437953
Sonali Bank Limited
Laldighi Corporate Branch
Chittagong.

১. উপস্থাপন করণ
২. জালাশ করণ
৩. প্রকৃত অবস্থা সির
৪. নথিভুক্ত করণ
৫. প্রয়োজনীয় পদক্ষেপ গ্রহণ
৬. সিলেব্রারী সনাক্তকরণ করণ

Dated: 18 September, 2016

Handwritten signature

Mr. P. Nath
2016

Subject: Sanction of 25 (Twenty Five) days leave (Outside Bangladesh) with full pay to visit Holy places in India .

Dear Sir,

Reference letter no. 4062 dated the 28th August , 2016 of General Manager's Office, Chittagong, on the captioned subject .

We have to advise that in consideration of your application and recommendation of General Manager's Office, Chittagong, the authority has sanctioned 25 (Twenty Five) days leave (Outside Bangladesh) with full pay from 16-10-2016 to 09-11-2016 or the date of availment with a permission to visit Holy places in India under the following terms and conditions:.

Conditions:

1. You will have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh .
2. It will be treated as 'Leave Outside Bangladesh'
3. Stay abroad over the sanctioned leave will not be allowed.
4. This sanction letter is valid for 03 (Three) months from the date of issue.

Yours Faithfully

Sd/-
(Md Sirajul Islam)
Assistant General Manager

Copy forwarded for kind information & Necessary Action:

1. General Manager, Sonali Bank Limited, General Manager's Office, Chittagong .
2. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited , Head Office, Dhaka .
3. Deputy General Manager, Sonali Bank Limited, Laldighi Corporate Branch, Chittagong .
4. Immigration Officer, Hazrat Shahjalal (Rh) International Airport, Dhaka.
5. Immigration Officer, All Land ports/All Other International Airports, Bangladesh .
6. Personal File / Master Copy .

Handwritten signature
Assistant General Manager
MD SIRAJUL ISLAM
Assistant General Manager
Personnel Management Division (Sec.4)
Sonali Bank Limited
Head Office, Dhaka