

No. HRDD/Seminar/Overseas-24/2016/5762

Date: 05 December, 2016

**MEMORANDUM**

Mr. Surajit Kumar Saha (Index No. 24775), Assistant General Manager, Sonali Investment Limited, Head Office, Dhaka has been allowed by the competent authority to participate the Certificate program on "Equity Research and Advance Program on Derivatives" to be held on December 10-19, 2016 at the Bombay Stock Exchange Institute Limited (BSE Ltd.), Mumbai, India organized by Bombay Stock Exchange Institute Limited (BSE Ltd.), Mumbai, India.

**Terms and Conditions:**


- Sonali Bank Limited will not bear any cost of the programme.
- The Participant will not be paid salary or any part thereof in foreign currency for attending the programme.
- The period of visit including days of journey shall be treated as 'on duty'.
- On completion of visit the Participant will return home for report to his duties at present place of posting.
- The Participant will submit a report on the programme to the General Manager, Sonali Bank Limited, Human Resource Development Division, Head Office, Dhaka within 15 (Fifteen) days on completion of the visit.

Mr. Surajit Kumar Saha  
Assistant General Manager  
Sonali Investment Limited  
Head Office  
Dhaka  
Bangladesh.

Sd/-  
(Mohammad Ashraf Ullah)  
Deputy General Manager

**Copy forwarded for kind information & necessary action to:-**

- The Deputy Secretary, Ministry of Finance, Bank and Financial Institutions Division, Training and Discipline Branch, Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Chief Executive Officer and General Manager, Sonali Investment Limited, Head Office, Dhaka.
- The Deputy General Manager, MD's Secretariat, Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, Personnel Management Division (Section-1), Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. With a request to publish this memorandum in the website of Sonali Bank Limited.
- The Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
- The Chief Executive Officer, Bombay Stock Exchange Institute Limited (BSE Ltd.), 19<sup>th</sup> Floor, PJ Towers, Dalal Street, Mumbai 400001, India.
- Mr. Nitai Chandra Debnath, FCMA, Associate Professor, Bangladesh Institute of Capital Market (BICM), BGIC Tower (1<sup>st</sup> - 4<sup>th</sup> Floor), 34 Topkhana Road, Dhaka-1000.

  
Deputy General Manager