

SONALI INVESTMENT LIMITED

Head Office, Dhaka

Request for Expression of Interest for Selection of CEO for Sonali Investment Limited (a subsidiary of Sonali Bank Limited)

Applications are invited from bonafide Bangladeshi nationals to the post of Chief Executive Officer of Sonali Investment Limited on contractual basis.

Functions, Duties and Responsibilities:

The functions, duties and responsibilities shall be :

01. To supervise and oversee the entire activities of the merchant bank and its employees with full command and authority.
02. To prepare strategy outlining the policies and actions of the merchant bank for its operational success.
03. To evaluate and analyze the proprietary portfolio of the bank and ways to maximize return and minimize risk on the one hand, and other hand maintain a robust and balanced portfolio for future growth potentials.
04. To review the stock market conditions and at the same time forecast the future trend to formulate an appropriate long term action plan.
05. To interact regularly with other merchant banks to explore business opportunities and if necessary, to evolve common operation platform.
06. To analyze the trend in overall merchant bank universe to keep Sonali Investment Limited in top position.
07. To formulate comprehensive plans to encourage and motivate Sonali Bank Limited funded profitable and well run companies to make IPO and issue bonds. This may require regular dialogue with prospective companies.
08. To make recommendations, to Ministry of Finance, Bangladesh Securities and Exchange Commission and stock exchanges on various stock market issues including new products, new financial services and new financial infrastructure for improvement of the capital market.
09. Periodically undertake investors engagement program to improve investor relationship and enhance investors services.
10. To oversee that the margin loans provided to investors are based on due diligence to ensure proper utilization and timely by recovery.
11. To take appropriate measures to ensure compliance with all relevant laws, regulations, directions etc.
12. To participate in meeting with stakeholders specially Bangladesh Securities and Exchange Commission, Bangladesh Bank, Stock Exchanges and other agencies.
13. To adopt measures for corporate governance in the merchant bank.
14. The CEO must submit the Company's report to Board of Directors (BoD) about the details of the activities, investment, achievement and financial position carried out time to time.

The intending/prospective candidate must fulfill the following eligibility criteria and conditions:

1. Academic Attainments :

The candidate should be post-graduate (Masters) in Finance/Banking/Marketing/Accounting/Management/ Statistics/ Economics or Business Administration.

3rd Division/ 3rd Class (Equivalent CGPA) in any academic examination is not acceptable.

2. Executive Experience :

- i) The candidate should have at least 15 (Fifteen) years of working experience in commercial banking/investment banking/merchant banking/financial institute; but must have at least 1 (one) year of working experience as a CEO/MD of any investment company/Merchant Bank.
- ii) The candidate should have in depth knowledge in the capital market, share trading, bond trading and CDBL activities.
- iii) The candidate must have the ability to undertake share and bond valuation exercises, fundamental and technical analysis and the tasks of measurement and management of risks related to investment in the capital market.
- iv) Having professional degree like CMA/CA/CFA by the candidate will be given a preference in the selection process.
- v) The candidate having knowledge and experience of issuing IPO and bonds will gain advantage. Management and training on the capital market will also be given preference by the recruitment board.
- vi) The candidate must be fully conversant with the regulations, laws, directives and practices of Bangladesh Securities and Exchange Commission (BSEC), Dhaka Stock Exchange (DSE), Chittagong Stock Exchange (CSE) and other relevant institutions.
- vii) The candidate must also be familiar with the company law, company affairs, corporate meeting and relevant resolutions.
- viii) The preference will be given to the candidate having knowledge of company accounting with latest BFRSs and BASs and a good understanding of financial statements as well as analysis capability.
- ix) The technical skill of ICT including windows, MS office, Internet, E-mail are necessary to have by the candidate who should be competent to operate computers with relevant business software independently.
- x) The candidate must be able to guide the employees of Sonali Investment Limited.

3. Remuneration: Attractive salary will be given but it is negotiable.

4. Age Limit : Not above 60 Years

Tenure:02(Two) years on contractual basis.

Submission of Application:

Complete application must be submitted to the following address by 07/08/2019.

The application must have detailed curriculum vitae with a recent photograph, attested copies of all academic and experience certificates, permanent address, contact addresses (mailing address, e-mail, telephone/mobile number etc.), an appreciation of the assignment in one page.

Bank reserves the right to accept or reject any application or terminate the process without assigning any reason.

Chief Executive Officer (Additional Charge)
(General Manager)

Sonali Investment Limited, Head Office, Dhaka-1000