

Sonali Bank PLC. **Credible and Smart**

No.HRMD/SEC-3/PF/SO -17696/1979 Date: 06 March 2024

MOHAMMAD MASUD RANA (G-41712) Passport No. A12638483 Senior Officer Sonali Bank PLC Kushtia Br, Kushtia Bangladesh.

Sanction of 15 (Fifteen) days' leave (Outside Bangladesh) with full pay Subject : to visit India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Faridpur vide their letter no-3241 dated 10 September 2023 the authority has sanctioned 15 (Fifteen) days' leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC./Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

- 01. General Manager, Sonali Bank PLC. General Manager's Office, Faridpur
- 02. Deputy General Manager, Sonali Bank PLC. Principal Office, Kushtia.
- 03. Manager, Kushtia Br, Kushtia. They are requested to send his joining report after avail of leave.
- 04. Immigration Officer, All International Airports/Landports of Bangladesh.
- Master Copy /Personal File/Office Copy. 05.



Human Resource Management Division(Sec-3) Head Office, Motijheel C/A. Dhaka-1000. Bangladesh. Phone: 88-02-9551121

E-Mail & dgmhrmd@sonalibank.com.bd, sbl.hrmd3@sonalibank.com.bd

Hot Line: Source Overseas +8809610016639 www: sonalibank.com.bd



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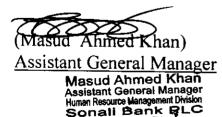
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Head Office, Dhaka.

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