



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka, Bangladesh.

Human Resource Management Division

Officer Management Department(Sec-1)

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NO. HRMD/OMD/SEC-1/13123

Mr. Sukhendu Bikash Saha (G-26405)
Deputy General Manager (on PRL)
Sonali Bank Limited
General Manager's Office
Dhaka-2, Dhaka
Bangladesh.

Sir,

Subject: **Permission to visit USA for 30 days.**

Reference may please be made to the letter no. 3660 dated 28 August, 2018 of Sonali Bank Limited, General Manager's Office, Dhaka-2, Dhaka on the captioned subject.

We have the pleasure to advise you that in consideration of your application and recommendation of General Manager's Office, the Executive Committee of the Board of Directors of Sonali Bank Limited in their 73rd meeting held on 26 September, 2018 has permitted you to visit USA for 30 days from the date of availing under the following terms & conditions:

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) Over stay in abroad will not be allowed.
- 3) This letter of permission will remain valid for 03 (three) months from the date of issue.

Yours Faithfully,

Sd/-

(Md. Nurullah Khan)

Assistant General Manager

Copy forward for kind information & necessary action to :

01. The General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-2, Dhaka.
- ✓ 02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. Immigration Officer, All Airports, Bangladesh.

Assistant General Manager

Md. Nurullah Khan
Assistant General Manager
Human Resources Mgt. Division
Sonali Bank Limited
Head Office, Dhaka.

ইনফরমেশন টেকনোলজির ডিভিশন (বিজনেস আইটি)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা
তারিখ: 16.10.2018
ক্রমঃ-1/2/3, এসপিও/সি, মোতায়েম/সি, বিজি (আইটি)

১. উপস্থাপন করুন
২. অনুমতি করুন
৩. ছুটি করণ দিন
৪. নথিভুক্ত করুন
৫. প্রয়োজনীয় ব্যবস্থাপন দিন
৬.বিভাগে অবশ্য সম্পাদন করুন

ডেপুটি জেনারেল ম্যানেজার

Dated : 15 October, 2018