



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

PERSONNEL MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPARTMENT
(SECTION-2)

Head Office, Dhaka-1000
Bangladesh.
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E-mail:dgmpmd@sonalibank.com.bd
Dy. General Manager
Phone: 9564515

NO.PMD/OMD/SEC-2/(PF-19520)/

Mrs. Rebecca Chakma (G-23214),
(Passport No-OC8034465)
Principal Officer,
Sonali Bank Limited,
Principal Office,
Rangamati,
Bangladesh.

১. উপস্থাপন করুন	<input checked="" type="checkbox"/>
২. আবেদন করুন	<input checked="" type="checkbox"/>
৩. দ্রুত জমাবে দিন	<input checked="" type="checkbox"/>
৪. নথিভুক্ত করুন	<input checked="" type="checkbox"/>
৫. প্রয়োজনীয় ব্যবস্থা নিন	<input checked="" type="checkbox"/>
৬. ...বিভাগে মঞ্জুরী প্রদান করুন	<input checked="" type="checkbox"/>

Dated : 27 October, 2016.

9/10/16
Shikha
27/10

Subject : Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit buddhist religious places in Myanmar.

Dear Sir,

Reference letter No.5063 dated the 10th October, 2016 of General Manager's Office, Chittagong on the captioned subject.

We have to advise that in consideration of your application and recommendation of General Manager's Office, Chittagong the authority has sanctioned 15(Fifteen) days leave (outside Bangladesh) with full pay from the date of availment with a permission to visit buddhist religious places in Myanmar under the following terms & conditions:-

Conditions :-

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh.
- 2) This sanctioned leave will be treated as Leave outside Bangladesh.
- 3) **Staying abroad over the sanctioned leave is strictly prohibited.**
- 4) This sanctioned letter will remain valid for 03(three) months from the date of issue.

Yours faithfully,
Sd/-

(Tauhidul Islam)
Assistant General Manager.
Phone: 02-9551121

copy forwarded for kind information & necessary action to :-

1. General Manager, Sonali Bank Limited, General Manager's Office, Chittagong.
2. Director, Hazrat Shahjalal (Rh.) International Airport, Dhaka.
3. Director, Hazrat Shah Amanat (Rh.) International Airport, Chittagong.
4. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the Leave (Outside Bangladesh) sanction letter in the Bank's website.
5. Assistant General Manager, Sonali Bank Limited, Principal Office, Rangamati.
6. Immigration Officer, Hazrat Shahjalal(Rh.) International Airport, Dhaka/
Hazrat Shah Amanat (Rh.) International Airport, Chittagong/ Teknaf, Cox's Bazar, Bangladesh/All Land Ports, Bangladesh.

13/10/16

Tauhidul Islam
Assistant General Manager
Personnel Management Division
Sonali Bank Limited
Dhaka