



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office
Motijheel
Dhaka.

Personnel Management Division
Officer Management Department(Sec-1)
E-Mail : dgmpmd@sonalibank.com.bd
☎ : 9564515, 9551121, 01787695513

NO. PMD/OMD/SEC-1/PF(O-11401)/

Mr. Md. Golam Kuddus (G-35485)
Senior Principal Officer (On Deputation)
Sonali Investment Limited
Head Office
Dhaka.

Dear Sir,

Subject : **Sanction of 15 days leave (outside Bangladesh)
with full pay to visit India.**

Dated : 31 October, 2016

ইনভেস্টমেন্ট লিমিটেড, ঢাকা
সোনালী ব্যাংক লিমিটেড, ঢাকা
১. উপস্থাপিত পত্র
২. সনতি
৩. প্রত্যাখ্যান
৪. বিবেচনা
৫. প্রত্যাখ্যান
৬. বিবেচনা
৭. প্রত্যাখ্যান
৮. বিবেচনা
৯. প্রত্যাখ্যান
১০. বিবেচনা

9285

Shilob

Reference may please be made to the letter no. 919 dated 17 October, 2016 of Sonali Investment Limited, Head Office, Dhaka on the captioned subject.

We have to advise you that in consideration of your application and recommendation of Sonali Investment Limited, the authority has sanctioned 15 days leave (outside Bangladesh) including transit period from 27 November, 2016 or from the date of availing with a permission to visit India under the following terms & conditions :

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) It will be treated as leave outside Bangladesh.
- 3) Over stay in abroad will not be allowed.
- 4) This sanction letter will remain valid for 3 (three) months from the date of issue.

Yours Faithfully,
S/d-
(Tauhidul Islam)
Assistant General Manager

Copy forward for information & necessary action to:

- 01) The Chief Executive Officer, Sonali Investment Limited, Head Office, Dhaka.
- 02) The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website.
- 03) Immigration Officer, All Airports/All Landports, Bangladesh.

15069(2)P

Assistant General Manager
Tauhidul Islam
Assistant General Manager
Personnel Management Division
Sonali Bank Limited
Head Office Dhaka