



No. HRDD/Programme/Workshop-05/2024/1403

Date: April 28, 2024

MEMORANDUM

We have the immense pleasure to inform that the following Official has been nominated by the competent authority to participate in the workshop titled “CTOs and CISOs of RBI supervised Entities” to be held on May 03, 2024 from 10.00 am to 3.30 pm (standard time) organized by Reserve Bank of India (RBI), Mumbai at Reserve Bank of India, Bengaluru, Regional office, Nrupathunga Road, Bengaluru, India with the terms and conditions given below:

Sl.No.	Name & Index No.	Designation	Place of posting
01	Mr. S M Shafiq Ahmed Indx No: 37969	Senior Programmer (CISO)	Sonali Bank PLC, Kolkata Branch, India

Terms and Conditions:

- (e) Sonali Bank PLC, Kolkata Branch, India will bear the Participant actual expenditures regarding flight fare (up-down), Halting allowance as admissible in US Dollar as per circular.
- (f) The Participant will not be paid salary or any part thereof in foreign currency for attending the aforesaid workshop.
- (g) The period of training including days of journey shall be treated as “on duty”.
- (h) On completion of workshop, the participant will return and report to his duties at the present place of posting in Kolkata, India immediately.

The nominated official is hereby requested to attend the workshop as scheduled.

Sd/-

(Bithi Akter)

Concerned Official:

Deputy General Manager

Copy forwarded for kind information & necessary action to (Not according to seniority):

1. The Deputy Managing Director-1/2, Sonali Bank PLC, Head Office, Dhaka.
2. The Principal, Sonali Bank Staff College, Sector # 8, Plot # 6, Ultra Model Town, Dhaka-1230.
3. The CEO & Deputy General Manager, Sonali Bank PLC, India Operation, India & Incumbant, Kolkata Branch, India. They are requested to take necessary measures to borne the actual expenses regarding flight fare (up-down), Halting allowance as per circular for participation of the said official from the related charges head of kolkata branch, India with the approval of the authority.
4. The Deputy General Manager, Chief Eexecutive Officer’s Secretariat / Human Resource Mangement Division, Sonali Bank PLC, Head Office, Dhaka.
5. The Deputy General Manager, Foreign Remittance Management Division, Sonali Bank PLC, Head Office, Dhaka. This has reference to their letter no. 564 dated April 21, 2024.
6. Mr. Nataranjan Sukanandh, General Manager, Reserve Bank of India, CSITE group, RSD, Department of Supervision, Central Office, 13th Floor, Market Tower-E, Cuffe Parade, Mumbai, 400005. This has references to their letter CO.DOS.RSD.S403/31.01. 097/2024-2025 dated April 16, 2024.

Deputy General Manager

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