



Sonali Bank PLC
Credible and Smart

No. HRMD/SEC-5/ABROAD_IND/SOC-14858/2493

Date: 20 March 2024

MD RAHMTTULLAH (G-49963)
Senior Officer Cash (Joint Custodian Cash)
(Passport No: A13487517)
Sonali Bank PLC
Chiribandar Branch, Dinajpur.

Subject: Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit India for treatment.

Dear Sir,

We have the pleasure to advise that in consideration of your application and recommendation of Sonali Bank PLC, General Manager's Office, Dinajpur vide their letter no 420 dated 05/02/2024, the authority has sanctioned **15 (Fifteen)** days leave with full pay (Outside Bangladesh) including transit period and government/ weekly holidays from the date of availing with a permission to visit India for your treatment under the following terms & conditions:

Conditions:

- 1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank PLC/ Govt. of Bangladesh.
- 2) This sanctioned leave will be treated as 'Leave outside Bangladesh'.
- 3) Over staying is strictly prohibited.
- 4) This sanction letter is valid for 03 (Three) months from the date of issue.

Yours faithfully,


(Sultana Razia)
Assistant General Manager

Sultana Razia
Assistant General Manager
Human Resources Management Division
Sonali Bank PLC.
Head Office, Dhaka.

[www: sonalibank.com.bd](http://www.sonalibank.com.bd)

Human Resource Management Division (Section-5), Head Office, Sonali Bank PLC
35-42, 44, Motijheel Commercial Area, Dhaka-1000.
Contact: 02-223384515, 02-47115437, Email : sbl.hrmd5@sonalibank.com.bd

Hotline : 16639
+880 9610016639



Sonali Bank PLC
Credible and Smart

No. HRMD/SEC-5/ABROAD_IND/SOC-14858/2493

Date: 20 March 2024

MD RAHMTTULLAH (G-49963)
Senior Officer Cash (Joint Custodian Cash)
(Passport No: A13487517)
Sonali Bank PLC
Chiribandar Branch, Dinajpur.

Subject: Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit India for treatment.

Dear Sir,

We have the pleasure to advise that in consideration of your application and recommendation of Sonali Bank PLC, General Manager's Office, Dinajpur vide their letter no 420 dated 05/02/2024, the authority has sanctioned 15 (Fifteen) days leave with full pay (Outside Bangladesh) including transit period and government/ weekly holidays from the date of availing with a permission to visit India for your treatment under the following terms & conditions:

Conditions:

- 1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank PLC/ Govt. of Bangladesh.
- 2) This sanctioned leave will be treated as 'Leave outside Bangladesh'.
- 3) Over staying is strictly prohibited.
- 4) This sanction letter is valid for 03 (Three) months from the date of issue.


Yours faithfully,

Sd/-

(Sultana Razia)
Assistant General Manager

Copy forwarded for kind information & necessary action:

1. General Manager, Sonali Bank PLC, General Manager's Office, Dinajpur.
2. Deputy General Manager, Sonali Bank PLC, Principal Office, Dinajpur-North, Dinajpur. Please send the joining report of the related officer specifying the date of leave availed.
3. Manager, Sonali Bank PLC, Chiribandar Branch, Dinajpur.
4. Mr. Md Ashaduzzaman (G-46233), Senior Officer Cash, Chiribandar Branch, Dinajpur. As per recommendation of General Manager's Office, Dinajpur and consequent approval of the authority you will take over the charge of Joint Custodian Cash temporarily during the leave of Mr. Md Rahmtullah (G-49963).
5. Immigration Officer, All Airport, All Land port, Bangladesh.


Assistant General Manager
Sultana Razia
Assistant General Manager
Human Resources Management Division
www: sonalibank.com.bd
Head Office, Dhaka

Human Resource Management Division (Section-5), Head Office, Sonali Bank PLC
35-42, 44, Motijheel Commercial Area, Dhaka-1000.

Contact: 02-223384515, 02-47115437, Email : sbl.hrmd5@sonalibank.com.bd

Hotline : 16639
+880 9610016639