



MEMORANDUM

We have the immense pleasure to inform that the following Official has been nominated by the competent authority to participate in the workshop on “AI Security Group Review Workshop” to be held on 19 - 21 October, 2026 in Singapore, organized by ISC2 (International Information System Security Certification Consortium). Accordingly, he will visit Singapore for 3 (Three) days (excluding travel time) from 19-21 October, 2026 with the terms and conditions given below:

Sl. No.	Name, Index No. Designation & Passport Number	Place of Posting	Job Nature & Retirement Date
01	Mr. Munim Bin Mohsin (G-48873) Engineer (IT) Passport #A05284563	Information Technology Division (Infrastructure IT), Sonali Bank PLC, Head Office, Dhaka	Job Nature: Permanent Retirement Date: 23-09-2054

Terms and Conditions:

- All the expenses related to the overseas workshop will be borne by ISC2.
- The Participant will not be paid any allowances in local/ foreign currency for attending the aforesaid workshop.
- The period of participation in the workshop including days of journey will be treated as “On Duty”.
- After completion of workshop, the participant will return and join to his duties at the present place of posting in Bangladesh immediately and submit a report to the competent authority of Sonali Bank PLC within 15 (fifteen) days.

The nominated Official is hereby requested to attend the workshop as scheduled.

Concerned Official:

Sd/-
(Syed Nazirul Islam)
Deputy General Manager

Copy forwarded for kind information & necessary action to (Not according to seniority):

- All Deputy Managing Director, Sonali Bank PLC, Head Office, Dhaka.
- The General Manager, Sonali Bank PLC, Head Office, Dhaka.
- The Principal, Sonali Bank Staff College, Dhaka.
- The Deputy General Manager, Managing Director’s Secretariat/ Human Resource Management Division, Sonali Bank PLC, Head Office, Dhaka.
- The Deputy General Manager, Information Technology Division (Infrastructure IT), Sonali Bank PLC, Head Office, Dhaka- This refers to their letter no 837 & 848 dated October 01 & 05, 2026 .
- The Immigration Officer, All Airports, Bangladesh.
- Mr. Mandy Ng, Meeting Planner, ISC2.

Deputy General Manager

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