

MEMORANDUM

According to the terms of the contract executed with the vendor organization Express Systems Limited (ESL) for supplying of Goods and related Services for Procurement of Hardware and Software Components for Microsoft CI Platform of Sonali Bank PLC, a related training on **“ONTAP SAN Administration”** has been organized for 12 (Twelve) Officials of this bank by the said organization in Kuala Lumpur, Malaysia.

2.00: The following Officials have been nominated by the competent authority to participate in the aforementioned training. They will visit Kuala Lumpur, Malaysia for 02 (Two) days (Excluding holidays and travel time) from **01-02 November 2026** or from the date of journey with the terms and conditions given below:

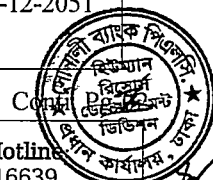
Sl. No.	Name, Index No. Designation & Passport Number	Place of Posting	Job Nature & Retirement Date
01	Mr. Md Hasan Monsur (G-37913) Assistant General Manager (IT) Passport #B00103187	Information Technology Division (Business IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 02-01-2043
02	Mr. Abid Hasan (C-37924) Senior Principal Officer Passport #A14808553	Information Security, IT Risk Management and Fraud Control Division, Head Office, Dhaka	Job Nature: Permanent Retirement Date: 06-11-2042
03	Mr. Abu Sadek Md Mainuddin (G-36904) Senior Principal Officer Passport #B00375631	Information Technology Division (IT Procurement & Maintenance), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 24-12-2038
04	Mr. Golam Morshed (G-46993) Database Administrator Passport #A08755315	Information Technology Division (Infrastructure IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 11-01-2048
05	Mr. Md Mahafijur Rahman (G-46981) Engineer (IT) Passport #A07536716	Information Technology Division (Infrastructure IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 24-11-2045
06	Mr. Masud Ahamed Akash (G-47005) Engineer (IT) Passport #A02000969	Information Technology Division (Infrastructure IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 31-01-2047
07	Mr. Md Anik Arefin Nahin (G-47003) Engineer (IT) Passport #A07778143	Information Technology Division (Infrastructure IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 30-07-2049
08	Mr. M M Asfuq Raja (G-45063) Principal Officer Passport #A12952612	Information Technology Division (Infrastructure IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 21-08-2049
09	Mr. Md Golam Rasul (G-40139) Principal Officer Passport #A14521824	Information Technology Division (IT Services), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 11-12-2043
10	Mr. Milon Kumar Ghosh (G-44965) Senior Officer Passport#A07504400	Information Technology Division (Business IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 09-08-2046
11	Mr. Liton Kumar Mahanto (G-48879) Assistant Engineer (IT) Passport#A13761341	Information Technology Division (Infrastructure IT), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 30-01-2051
12	Mr. Krishno Kanto Das (G-48865) Assistant Engineer (IT) Passport#A04737505	Information Technology Division (IT Procurement & Maintenance), Head Office, Dhaka	Job Nature: Permanent Retirement Date: 27-12-2051

HUMAN RESOURCE DEVELOPMENT DIVISION

Sonali Bank PLC, Head Office, Motijheel Commercial Area Dhaka-1000, Bangladesh
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Terms and Conditions:

- i) All the expenses related to the overseas training will be borne by Express Systems Limited (ESL).
- ii) The Participants will not be paid any allowances in local/ foreign currency for attending the aforesaid training.
- iii) The period of participation in the workshop including days of journey will be treated as “On Duty”.
- iv) After completion of training, the participants will return and join to their duties at the present place of posting in Bangladesh immediately and submit a report to the competent authority of Sonali Bank PLC within 15 (fifteen) days.

The nominated Officials are hereby requested to attend the training as scheduled.

Concerned Officials:

Sd/-
(Syed Nazirul Islam)
Deputy General Manager

Copy forwarded for kind information & necessary action to (Not according to seniority):

1. All the Deputy Managing Director, Sonali Bank PLC, Head Office, Dhaka.
2. The General Manager/The Chief Information Technology Officer, Sonali Bank PLC, Head Office, Dhaka.
3. The Principal, Sonali Bank Staff College, Dhaka.
4. The Company Secretary, Company Affairs and Board Division, Sonali Bank PLC, Head Office, Dhaka.
5. The Deputy General Manager, Managing Director’s Secretariat/ Human Resource Management Division/Information Technology Division (Business IT/Infrastructure IT/IT Services)/ Information Security, IT Risk Management and Fraud Control Division, Sonali Bank PLC, Head Office, Dhaka.
6. The Deputy General Manager, Information Technology Division (IT Procurement & maintenance), Sonali Bank PLC, Head Office, Dhaka- this refers to their letter no. 1268, 1282 & 1328 dated September 29, October 05 & 12, 2026 .
7. The Immigration Officer, All Airports, Bangladesh.
8. Mr. Md. Aminul Islam, Deputy General Manager, Express Systems Limited (ESL), House# 8/2, Road# 01, Shamoly, Dhaka-1207 – this refers to their letter no. ESL/SBPLC/09/07/2026/V1 dated October 13, 2026.

Deputy General Manager

www.sonalibank.com.bd	<p align="center">HUMAN RESOURCE DEVELOPMENT DIVISION</p> <p align="center">Sonali Bank PLC, Head Office, Motijheel Commercial Area Dhaka-1000, Bangladesh DGM: 02223388175 (DGM), PABX: 9550426-31, 33, 34, EXT: 2025, 3246, 3251, 3252, 3263 E-mail: dgmhrdd@sonalibank.com.bd</p>	<p align="center">Hotline: 16639, +8809610016639</p>
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