



Sonali Bank PLC.

Credible and Smart

No.HRMD/SEC-3/PF/SO - 21965/2837

Date: 20 April 2025

MIRZA MD HARUN OR RASHID (G-46035)

Passport No. A 00509398

Senior Officer

Sonali Bank PLC.

Asim Bazar Branch, Mymensingh
Bangladesh.

**Subject : Sanction of 15 (Fifteen) days' leave (Outside Bangladesh) with full pay
for medical treatment in India.**

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC. General Manager's Office, Mymensingh, vide their letter no-1860 dated 03 October 2024 the authority has sanctioned 15(Fifteen) days'leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission for medical treatment in India under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC./Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

(Masud Ahmed Khan)

Assistant General Manager

Masud Ahmed Khan
Assistant General Manager
Asim Bazar Branch, Mymensingh
Sonali Bank PLC.
Mymensingh, Bangladesh.



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Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank PLC. General Manager's Office, Mymensingh.
02. Deputy General Manager, Sonali Bank PLC. Principal Office, Mymensingh.
03. Immigration Officer, All International Airports/Landports of Bangladesh.
04. Manager, Sonali Bank PLC, Asim Bazar Branch, Mymensingh. They are requested to send her/his joining report after avail of leave.


Assistant General Manager

Masud Ahmed Khan
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC
Head Office, Dhaka.