



Sonali Bank PLC.

Credible and Smart

No.HRMD/SEC-3/PF/SO -26844/2976

Date: 05 May 2025

UJJAL HALDER (G-47978)

Passport No. A16403787

Senior Officer

Sonali Bank PLC

Agailjhara Branch, Barishal

Bangladesh.

Subject : Sanction of 45 (Forty Five) days' leave outside Bangladesh with full pay to visit India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Barishal vide their letter no. 989 dated 18 March 2025, the authority has sanctioned 45 (Forty Five) days' leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses of the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/-

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager Sonali Bank PLC, General Manager's Office, Barishal
02. Deputy General Manager, Sonali Bank PLC, Principal Office, Barishal West, Barishal.
03. Manager, Sonali Bank PLC, Agailjhara Branch, Barishal. They are requested to send his joining report after avail of leave.
04. Immigration Officer, All International Airports/Landports of Bangladesh.


Masud Ahmed Khan
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC
Head Office, Dhaka.

[www: sonalibank.com.bd](http://www.sonalibank.com.bd)

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