



Sonali Bank PLC

Credible and Smart

NO. HRMD/OMD/SEC-1/ 3515

Dated : 05 May 2024

Syed Nazirul Islam (35813)
Deputy General Manager
Money Laundering & Terrorism Financing Division
Sonali Bank PLC
Head Office, Dhaka, Bangladesh.

Subject : Sanction of 45 days leave (outside Bangladesh) with full pay to visit K.S.A. for performing Holy Hajj-2024.

Sir,

Please refer to the letter no. 233 dated 17 April 2024 of Money Laundering & Terrorism Financing Division, Sonali Bank PLC, Head Office, Dhaka on the captioned subject.

We have to advise you that in consideration of your application and the recommendation of Money Laundering & Terrorism Financing Division, the Authority has sanctioned 45 days leave (outside Bangladesh) including transit period and government/ weekly holidays from the date of availing with a permission to visit K.S.A for performing Holy Hajj-2024 under the following terms & conditions:

Terms & Conditions :

1. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank PLC & Government of Bangladesh.
2. The Period of traveling will be adjusted from earned leave.
3. Over stay in abroad will not be allowed.
4. This sanction letter will be valid only for performing Holy Hajj-2024.

As per approval of the Authority Mr. Md. Khairul Alam (34121), Deputy General Manager, Vigilance And Complanint Management Division, Head Office, Dhaka will take over the charges (as additional Charges of his present duties) of the Money Laundering & Terrorism Financing Division temporarily during your leave.

Yours Faithfully,

Sd/-

(Mostak Ahmed)

Assistant General Manager

Copy forwarded for kind information & necessary action to:

01. The General Manager, Money Laundering & Terrorism Financing Division, Sonali Bank PLC, Head Office, Dhaka with a request to send us the related joining report of the above Executive specifying the Tenure of leave availed.
02. The Deputy General Manager, Money Laundering & Terrorism Financing Division/ Vigilance And Complanint Management Division, Sonali Bank PLC, Head Office, Dhaka.
03. Md. Khairul Alam (34121), Deputy General Manager, Vigilance And Complanint Management Division, Sonali Bank PLC, Head Office, Dhaka. He will take over the charges (as additional Charges of his present duties) of the Money Laundering & Terrorism Financing Division during the sanctioned leave period of Mr. Syed Nazirul Islam.
04. Immigration Officer, All Airports, Bangladesh.
05. EDP Copy (To upload the letter on Bank's website).

Assistant General Manager

MOSTAK AHMED

Assistant General Manager

Head Office, Dhaka

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