



Sonali Bank PLC

Credible and Smart

NO. HRMD/OMD/SEC-1/ 2520

Dated : 13 April 2025

Naima Akhter (36242)
General Manager
Sonali Bank PLC
Head Office
Dhaka, Bangladesh.

Subject : Sanction of Ex-Bangladesh leave and administrative approval to visit India for treatment of your son for 15 (fifteen) days starting from the date of travelling (Including travel time).

Sir,

Reference may please be made to your application dated 10 February 2025 on the captioned subject.

We have the pleasure to advise you that in consideration of your application, the Government of the People's Republic of Bangladesh, Ministry of Finance, Financial Institutions Division, Training-2 Section is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favor of you to visit India for treatment of your son for 15 (fifteen) days starting from the date of travelling with your husband Mr. Fazal Mahmud, son Farshid Mahmud and daughter Afra Nawar vide their Record Number 53.00.0000.000.231.25.0002.25.115 dated 07 April 2025. The following terms & conditions will be applicable:

- You will bear all expenses relating to this visit. No expenditure shall be borne by the Government of Bangladesh or by Sonali Bank PLC.
- You will draw all pay and allowances in local currency.
- Your travelling time will be treated as ex-Bangladesh leave.
- You will not be allowed to stay abroad more than the approved period.

Yours Faithfully,

Sd/-

(Golam Mohiuddin)

Deputy General Manager

Copy forwarded for kind information & necessary action to :

- 01) All Deputy Managing Director, Sonali Bank PLC, Head Office, Dhaka.
- 02) All General Manager, Sonali Bank PLC, Head Office, Dhaka.
- 03) P.S to Secretary, Secretariat Office, Financial Institutions Division, Dhaka.
- 04) The Deputy General Manager, CEO & Managing Director's Secretariat, Sonali Bank PLC, Head Office, Dhaka.
- 05) Immigration Officer, All Airports/All Land Ports, Bangladesh.
- 06) EDP Copy (To upload the letter on Bank's website).

Deputy General Manager

Golam Mohiuddin
Deputy General Manager
Human Resource Management Division
Sonali Bank PLC
Head Office, Dhaka.