



Sonali Bank PLC.

Credible and Smart

No.HRMD/SEC-3/PF/SO - 24541/6902

Date: 24 August 2026

KRISHNA KUMAR ROY (G-46728)

Passport No. A02413391

Senior Officer (IT)

Sonali Bank PLC

Panchagarh Branch, Panchagarh

Bangladesh.

Subject : Sanction of 30 (Thirty) days' leave outside Bangladesh with full pay to visit India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Dinajpur vide their letter no.1340 dated 12 July 2026, the authority has sanctioned 30 (Thirty) days' leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses of the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/-

(Mahfuja Ferdous)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank PLC, General Manager's Office, Dinajpur.
02. Deputy General Manager, Sonali Bank PLC, Principal Office, Thakurgaon.
03. Manager, Sonali Bank PLC, Panchagarh Branch, Panchagarh. They are requested to send his joining report after avail of leave.
04. Immigration Officer, All International Airports/Landports of Bangladesh.

Mahfuja Ferdous
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC.
Head Office, Dhaka.

Assistant General Manager

www.sonalibank.com.bd

Human Resource Management Division (Sec-3)
Head Office, Motijheel C/A.Dhaka-1000. Bangladesh.
Phone : 88-02-223385529
E-Mail:l. dgmhrmd@sonalibank.com.bd,

Hot Line: 16639
Overseas+8809610016639



Sonali Bank PLC.

Credible and Smart

No.HRMD/SEC-3/PF/SO - 24541/6902

Date: 24 August 2026

KRISHNA KUMAR ROY (G-46728)

Passport No. A02413391

Senior Officer (IT)

Sonali Bank PLC

Panchagarh Branch, Panchagarh

Bangladesh.

Subject : Sanction of 30 (Thirty) days' leave outside Bangladesh with full pay to visit India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Dinajpur vide their letter no.1340 dated 12 July 2026, the authority has sanctioned 30 (Thirty) days' leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses of the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC/Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

(Mahfuja Ferdous)

Assistant General Manager

Mahfuja Ferdous
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC.
Head Office, Dhaka.

www.sonalibank.com.bd

Human Resource Management Division (Sec-3)
Head Office, Motijheel C/A.Dhaka-1000. Bangladesh.
Phone : 88-02-223385529
E-Mail:l. dgmhrmd@sonalibank.com.bd,

Hot Line: 16639
Overseas+8809610016639