



Sonali Bank PLC.

Credible and Smart

No.HRMD/SEC-3/PF/SO-24518/5229

Date : 10 August 2025

A N M ADNAN NOWROZ (G-46791)

Passport No. A11883682

Senior Officer (IT)

Sonali Bank PLC

Nilphamari Branch, Nilphamari

Bangladesh.

Subject : Sanction of 30 (Thirty) days' leave outside Bangladesh with full pay to visit India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Rangpur vide their letter no. 2024 dated 16 July 2025, the authority has sanctioned 30 (Thirty) days' leave outside Bangladesh with full pay including transit period and government /weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC./Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

Sd/ -

(Masud Ahmed Khan)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager, Sonali Bank PLC, General Manager's Office, Rangpur.
02. Deputy General Manager, Sonali Bank PLC, Principal Office, Nilphamari.
03. Manager, Sonali Bank PLC, Nilphamari Branch, Nilphamari . They are requested to send her/his joining report after avail of leave.
04. Immigration Officer, All International Airports/Landports of Bangladesh.


Assistant General Manager



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(Masud Ahmed Khan)
Assistant General Manager