



Sonali Bank PLC.
Credible and Smart



No.HRMD/SEC-3/PF/SO-28100/7879

Date: 01 October 2026

MD FAHMIDUR RAHMAN (G-51517)

Passport No. A05226449

Senior Officer (Manager)

Sonali Bank PLC

Bhawanipur Bazar Branch, Naogaon

Bangladesh.

Subject : Sanction of 20 (Twenty) days' leave outside Bangladesh with full pay to visit India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Sonali Bank PLC, General Manager's Office, Rajshahi vide their letter no. 3179 dated 06 September 2026, the authority has sanctioned 20 (Twenty) days' leave outside Bangladesh with full pay including transit period and government/ weekly holidays from the date of avail with permission to visit India as medical attendant under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC /Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully

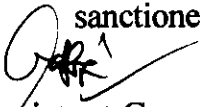
Sd/-

(Mahfuja Ferdous)

Assistant General Manager

Copy forwarded for kind information & necessary action:

01. General Manager (Incharge), Sonali Bank PLC, General Manager's Office, Rajshahi.
02. Deputy General Manager, Sonali Bank PLC, Principal Office, Naogaon.
03. Manager, Sonali Bank PLC, Bhawanipur Bazar Branch, Naogaon. They are requested to send his joining report after avail of leave.
04. Immigration Officer, All International Airports/Landports of Bangladesh.
05. Md. Zaherul Hasan (G-50840), Officer, Sonali Bank PLC, Bhawanipur Bazar Branch, Naogaon. He will hold the charges temporarily as Manager of the Branch during the sanctioned leave period of Md Fahmidur Rahman.


Assistant General Manager

Mahfuja Ferdous
Assistant General Manager
Personnel Management Division
Sonali Bank PLC.
Head Office, Dhaka



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(Mahfuja Ferdous)

Assistant General Manager

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Human Resource Management Division
Sonali Bank PLC
Head Office, Dhaka