



Sonali Bank PLC.
বিশ্বস্তায় সেবা-সেবায় স্মার্ট

No.HRMD/SEC-3/PF/SO-21917/7961

Date: 10 October 2023

MD. RIAZ AHMED (G-44953)
Passport No. A00020415
Senior Officer
Central Accounts Division (Payment)
Sonali Bank PLC.
Head Office, Dhaka
Bangladesh.


Subject : Sanction of 10 (Ten) days' leave outside Bangladesh with full pay for medical treatment in India.

Dear Sir

We have the pleasure to advise that in consideration of your application and recommendations of Central Accounts Division (Payment), Sonali Bank PLC. Head Office, Dhaka, vide their letter no-248 dated 08 August 2023 the authority has sanctioned 10 (Ten) days' leave outside Bangladesh with full pay including transit period and government/weekly holidays from the date of avail with permission for medical treatment in India under the following terms and conditions:

- (1) You will have to bear all expenses for the proposed visit;
- (2) There will be no financial involvement of Sonali Bank PLC./ Government of Bangladesh;
- (3) Staying abroad over the sanctioned leave will not be allowed; and
- (4) This sanction letter is valid for 03 (three) months from the date of issue.

Yours faithfully


(Masud Ahmed Khan)
Assistant General Manager

Masud Ahmed Khan
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC
Head Office, Dhaka.

Human Resource Management Division(Sec-3)
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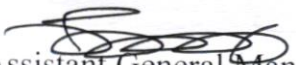
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Yours faithfully

Sd/ -

(Masud Ahmed Khan)
Assistant General Manager

01. Deputy General Manager, Central Accounts Division (Payment), Sonali Bank PLC. Head Office, Dhaka. They are requested to send his joining report after avail of leave.
02. Immigration Officer, All International Airports/Landports of Bangladesh.
03. Master Copy /Personal File/ Office Copy.


Assistant General Manager

Masud Ahmed Khan
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC
Head Office, Dhaka.