



SONALI BANK PLC

Credible and Smart

NO. HRMD/OMD/SEC-2/(PF-25861)/8386

Date: 17 October, 2026

ARMAN NUR RAHMAN (48290)
Passport No. A09834783
Principal Officer
Treasury Management Division(Front Office)
Sonali Bank PLC
Head Office, Dhaka
Bangladesh.

Subject: Sanction of 30 (Thirty) days' leave (outside Bangladesh) with full pay to visit India .

Dear Sir

Please refer to the letter no. 896 dated 22 September, 2026 of Treasury Management Division(Front Office), Sonali Bank PLC, Head Office, Dhaka on the captioned subject.

We have the pleasure to advise you that in consideration of your application and the recommendation of Treasury Management Division(Front Office), Sonali Bank PLC, Head Office, Dhaka, the competent Authority has sanctioned you 30 (Thirty) days' leave (outside Bangladesh) including transit period and government/weekly holidays from 06 November, 2026 or afterwards the date of availing with permission to visit India as medical attendant under the following terms & conditions:

Terms & Conditions:

1. You will bear all expenses of the visit. There will be no financial involvement of Sonali Bank PLC & Government of the People's Republic of Bangladesh.
2. The period of travelling will be adjusted from earned leave.
3. Over stay will not be allowed.
4. This sanction letter will remain valid for 03 (three) months from the date of issuance.

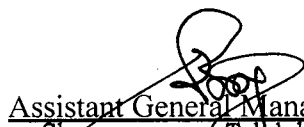
Yours Faithfully,

Sd/-

(Shamsuzzaman Talukder)
Assistant General Manager

Copy forwarded for kind information & necessary action to:

01. Deputy General Manager, Treasury Management Division(Front Office), Sonali Bank PLC, Head Office, Dhaka with a request to send us the related joining report of the above officer specifying the date of leave availed.
02. Immigration Officer, All Airports/ All Landports, Bangladesh.
03. EDP Copy (To upload the letter on Bank's website).


Assistant General Manager
Shamsuzzaman Talukder

Sonali Bank PLC
www.sonali-bank.com.bd

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