



Memorandum

Sub : Official Visit of Mr. Md. Shawkat Ali Khan, MD & CEO, Sonali Bank PLC to the United States of America as well as the United Kingdom.

The Financial Institutions Division of the Ministry of Finance of the Government of the People's Republic of Bangladesh has approved the official visit of Mr. Md. Shawkat Ali Khan (Passport No. E00162870), Managing Director & Chief Executive Officer of Sonali Bank PLC to Sonali Exchange Co. Inc., USA and Sonali Bangladesh (UK) Limited, United Kingdom via their letter dated 30 April 2025 and 16 March 2025 respectively.

The USA visit is scheduled from 13 June 2025 to 18 June 2025 (excluding travel time) subject to USA VISA confirmation and the UK visit is also scheduled from 19 June 2025 to 23 June 2025 (excluding travel time). The purpose of the USA visit is to comply with the USA regulatory requirements regarding the submission of biometric fingerprint for business licensing purposes. In addition, he will attend the Annual General Meeting, the Board Meeting of SECI and other business promotional programs in the USA. The purpose of the UK visit is to attend the Board Meeting of Sonali Bangladesh (UK) Limited, participate Annual General Meeting (AGM), visit the office, hold discussions with the officials, meet with the expatriate Bangladeshi communities in London and Birmingham for the development of business and conduct other business-related tasks.

Mentionable here that Sonali Bank PLC will cover all expenses related to USA visit and SBUK will cover all expenses related to UK visit.

Sd/-
(Kazi Md. Mofizul Islam)
General Manager

Mr. Md. Shawkat Ali Khan
Managing Director and Chief Executive Officer
Sonali Bank PLC
Head Office, Dhaka.

www.sonlibank.com.bd	Foreign Remittance Management Division Head Office, 62 Dilkusha, Dhaka-1000, Bangladesh Phone : +88 02-223355977 (DGM), 01761202170 (AGM-SECI, SBRO) 223356048 (AGM- India Operation), 223355830 (AGM-SBUK) Email : dgmfrmd@sonalibank.com.bd	Hot Line: 16639 From Abroad: +8809610016639
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NO.HO/FRMD/VISIT/USA-UK/735

Copy for kind information and necessary action to:

1. The Governor, Bangladesh Bank, Head Office, Dhaka.
2. The Secretary, Financial Institutions Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
3. The Deputy Managing Director(s), Sonali Bank PLC, Head Office, Dhaka.
4. All General Manager(s)/Company Secretary/CITO/CAO/CE/CLO/CFO, Sonali Bank PLC, Head Office, Dhaka.
5. Deputy General Manager, CEO & Managing Director's Secretariat, Sonali Bank PLC, Head Office, Dhaka.
6. Deputy General Manager, Information Technology Division (Business It), Sonali Bank PLC, Head Office, Dhaka (With a request to upload the Memorandum to Sonali Bank PLC website).
7. The President & CEO, Sonali Exchange Co. Inc., USA.
8. CEO, Sonali Bangladesh (UK) Limited, UK.
9. The Immigration Officer, Hazarat Shahjalal (R) International Airport, Dhaka.
10. Assistant General Manager, Sonali Bank PLC, Hazarat Shahjalal (R) International Airport Branch, Dhaka.
11. PS to Chairman/MD & CEO, Sonali Bank PLC, Head Office, Dhaka.

General Manager

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