



Sonali Bank PLC
Credible & Smart



No. HRMD/SEC-6/ABROAD/SS-2/8279

Date: 12 October, 2026

MD NESAR UDDIN (G-39649)
Supporting Staff-2
(Passport No: A04906198)
CEO & Managing Director's Secretariat
Sonali Bank PLC
Head Office, Dhaka.

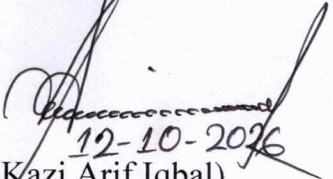
Subject: Sanction of 20 (Twenty) days' leave (Outside Bangladesh) with full pay to visit India for treatment purposes.

Dear Sir

We have the pleasure to advise that, in consideration of your application and the recommendation of CEO & Managing Director's Secretariat, Sonali Bank PLC, Head Office, Dhaka vide letter no 182 dated 04.10.2026, the competent authority has sanctioned 20 (Twenty) days' leave with full pay (Outside Bangladesh) including transit period and government/weekly holidays, from the date of availing the leave, with permission to visit India for treatment purposes under the following terms & conditions:

- 1) You shall bear all expenses related to the proposed visit. There will be no financial involvement of Sonali Bank PLC or The Government of the People's Republic of Bangladesh.
- 2) The sanctioned 'Leave outside Bangladesh' will be adjusted against earned leave.
- 3) Overstaying beyond the sanctioned period is strictly prohibited.
- 4) This sanction letter shall remain valid for a period of 03 (Three) months from the date of issue.

Yours faithfully


12-10-2026
(Kazi Arif Iqbal)
Assistant General Manager

Kazi Arif Iqbal
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC.
Head Office, Dhaka.



Sonali Bank PLC
Credible & Smart



No. HRMD/SEC-6/ABROAD/SS-2/8279

Date: 12 October, 2026

MD NESAR UDDIN (G-39649)
Supporting Staff-2
(Passport No: A04906198)
CEO & Managing Director's Secretariat
Sonali Bank PLC
Head Office, Dhaka.

Subject: Sanction of 20 (Twenty) days' leave (Outside Bangladesh) with full pay to visit India for treatment purposes.

Dear Sir

We have the pleasure to advise that, in consideration of your application and the recommendation of CEO & Managing Director's Secretariat, Sonali Bank PLC, Head Office, Dhaka vide letter no 182 dated 04.10.2026, the competent authority has sanctioned 20 (Twenty) days' leave with full pay (Outside Bangladesh) including transit period and government/weekly holidays, from the date of availing the leave, with permission to visit India for treatment purposes under the following terms & conditions:

- 1) You shall bear all expenses related to the proposed visit. There will be no financial involvement of Sonali Bank PLC or The Government of the People's Republic of Bangladesh.
- 2) The sanctioned 'Leave outside Bangladesh' will be adjusted against earned leave.
- 3) Overstaying beyond the sanctioned period is strictly prohibited.
- 4) This sanction letter shall be remain valid for a period of 03 (Three) months from the date of issue.

Yours faithfully

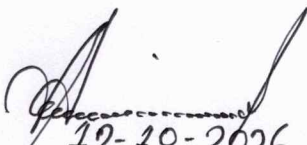
Sd/-

(Kazi Arif Iqbal)

Assistant General Manager

Copy forwarded for kind information & necessary action:

1. Deputy General Manager, CEO & Managing Director's Secretariat, Sonali Bank PLC, Head Office, Dhaka, is requested to send the joining report of the concerned staff mentioning the actual date of leave availed.
2. Immigration Officer, All Airports, All Land ports, Bangladesh.
3. Personal File/Master Copy/Website Copy.


12-10-2026
Assistant General Manager

Kazi Arif Iqbal
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC.
Head Office Dhaka.