



সোনালী ইনভেস্টমেন্ট লিমিটেড

Sonali Investment Limited

(A subsidiary of Sonali Bank PLC)
Borak Biz Centre (1st & 2nd floor)
70, Dilkusha C/A, Dhaka-1000.
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ইনভেস্টমেন্ট টেকনোলজি ডিভিশন (বিজনেস আইটি)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা
তারিখ: 26/2/2028
এক্সেস-1/2/28, জনস্বাস্থ্যবিধি-2028, ইটি: (সাইটি)
১. উপস্থাপন করুন
২. আলাপ করুন
৩. দ্রুত জবাব দিন
৪. প্রয়োজনীয় পদক্ষেপ নিন
স্বাক্ষরিত ডেনারেল ম্যানেজার

No. SIL/ESTT./

Dated: 12 February, 2024

MD. AZAD HOSSAIN (C-00004)

(Passport No: A00115861)

Executive Officer

Sonali Investment Limited

Head Office, Dhaka

Bangladesh.

Mr. Rabbani
B
13/2

Subject: Sanction of 30 (thirty) days leave (outside Bangladesh) with full pay to visit Australia for personal purpose.

Dear Sir,

We have the pleasure to advise that in consideration of your application and recommendation of concerned division, the authority has sanctioned 30 (thirty) days full pay leave (outside Bangladesh) including transit period and government/weekly holidays from the date of availment with a permission to visit Australia under the following terms and conditions:

1. You will have to bear all expenses of the visit from your own source. There will be no financial involvement of Sonali Investment Limited & Government of people's Republic of Bangladesh.
2. The period of traveling will be adjusted from earned leave.
3. Staying abroad over the sanctioned leave (more than 30 days) will not be allowed.
4. This sanction letter will remain valid for 03 (three) months from the date of issuance.

Yours faithfully,

sd/-

(Md. Shawkat Jahan Khan)

Chief Executive Officer

Copy forwarded for kind information and necessary action:

1. Deputy General Manager, Information Technology Division (Business IT), Sonali Bank PLC, Head Office, Dhaka, they are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website (www.sonalibank.com.bd).

2. Immigration Officer, All international airports /land ports, Bangladesh.

3. Personal File/Confidential File/Master Copy

Chief Executive Officer

Md. Shawkat Jahan Khan
Chief Executive Officer
Sonali Investment Limited
Head Office, Dhaka.