



Sonali Bank PLC

Credible and Smart



No. HRMD/SEC-5/Abroad_India/SOC/8486

Date: 19 October, 2026

MD SELIM MAHMUD
Index No. G-45560
Senior Officer Cash
Passport No: A11015173
Sonali Bank PLC
Birathat Branch, Gaibandha.
Bangladesh.

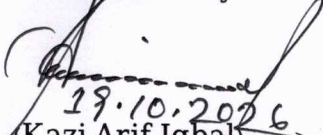
Sanction of 30 (Thirty) days leave (Outside Bangladesh) with full pay to visit India for treatment.

Dear Sir

We have the pleasure to advise that, in consideration of your application and recommendation of Sonali Bank PLC, General Manager's Office, Rangpur vide their letter no. 2738, dated 29/09/2026 the competent authority has approved 30 (Thirty) days leave with full pay (leave as outside Bangladesh) from the date of availing the leave (including travel time/weekly holidays or government holidays) to visit India for medical treatment under the following terms & conditions:

- 1) You shall bear all the expenses related to the proposed visit. There will be no financial involvement of The Government of the People's Republic of Bangladesh or Sonali Bank PLC.
- 2) The sanctioned leave will be adjusted from your earned leave.
- 3) Overstaying beyond the sanctioned period is strictly prohibited.
- 4) This sanction letter shall be remain valid for a period of 3 (three) months from the date of issuance.

Yours faithfully


19.10.2026
(Kazi Arif Iqbal)
Assistant General Manager
Kazi Arif Iqbal
Assistant General Manager
Human Resource Management Division
Sonali Bank PLC.
Head Office, Dhaka.

www.sonalibank.com.bd

Human Resource Management Division (Section-5), Head Office, Sonali Bank PLC
35-42, 44, Motijheel Commercial Area, Dhaka-1000.
Contact: 02-223384515, 02-47115437, Email : sbl.hrmd5@sonalibank.com.bd

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Yours faithfully

Signed

(Kazi Arif Iqbal)

Assistant General Manager

Copy forwarded for kind information & necessary action:

1. General Manager (In charge), Sonali Bank PLC, General Manager's Office, Rangpur.
2. Deputy General Manager, Sonali Bank PLC, Principal Office, Gaibandha.
3. Manager, Sonali Bank PLC, Birathat Branch, Gaibandha is requested to send joining report of the concerned officer mentioning the actual date of leave availed. In pursuance of the recommendation of General's Manager's Office, Rangpur and approval of competent authority Sagor Banik (G-47439), Senior Officer shall take over the official responsibilities temporarily in addition to his current assignment during the leave period of Md Selim Mahmud (G-45560).
4. Immigration Officer, All International Airport/Land port, Bangladesh.
5. Web Portal Copy/ Office Copy/ Master Copy.

19.10.2026
Assistant General Manager

Kazi Arif Iqbal
Assistant General Manager

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