



Sonali Bank PLC

Credible and Smart

NO. HRMD/OMD/SEC-1/2834

Dated : 09 April 2024

Md Rezaul Karim (34067)
General Manager
Sonali Bank PLC
General Manager's Office
Dhaka Central, Dhaka.

Subject : **Permission to visit Thailand for 15 days.**

Sir,

Reference may please be made to the letter no. 1105 dated 27 March 2024 of General Manager's Office, Dhaka Central, Dhaka on the captioned subject.

We have the pleasure to advise you that in consideration of your application and the recommendation of General Manager's Office, Dhaka Central, Dhaka, the Board of Directors of Sonali Bank PLC in their 861th meeting held on 08 April 2024 have allowed you to visit Thailand as medical attendant for 15 days during mandatory recreation leave (12 May 2024 to 26 May 2024 instead of 15 April to 29 April 2024) including transit period under the following terms & conditions :

Terms & Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank PLC & Government of Bangladesh.
- 2) It will be treated as mandatory recreation leave.
- 3) Over stay in abroad will not be allowed.

Yours Faithfully,

Sd/-

(Bithi Akter)

Deputy General Manager
(Additional Charges)

Copy forwarded for kind information & necessary action to:

- 01) All Deputy Managing Director, Sonali Bank PLC, Head Office, Dhaka.
- 02) All General Managers, Sonali Bank PLC, Head Office, Dhaka.
- 03) General Manager, Sonali Bank PLC, General Manager's Office, Dhaka Central, Dhaka.
- 04) Deputy General Manager, CEO & Managing Director's Secretariat, Sonali Bank PLC, Head Office, Dhaka.
- 05) Immigration Officer, All Airports/All Land Ports, Bangladesh.
- 06) EDP Copy (To upload the letter on Bank's website).

Deputy General Manager