



Sonali Bank PLC

Credible and Smart



NO. HRMD/OMD/SEC-2/(PF-16257)/7684

Date: 06 October, 2026

NESAR UDDIN (G-43439)
Passport No. A17332702
Principal Officer (Manager)
Sonali Bank PLC
Gomastapur Branch
Chapainawabganj, Bangladesh.

Subject: Sanction of 15 days' leave (outside Bangladesh) with full pay to visit India for Medical Treatment.

Dear Sir,

Please refer to the letter no. 3152 dated 02 September, 2026 of Sonali Bank PLC, General Manager's Office, Rajshahi on the captioned subject.

We have the pleasure to advise you that in consideration of your application and the recommendation of Sonali Bank PLC, General Manager's Office, Rajshahi, the competent Authority has sanctioned you 15 days' leave (outside Bangladesh) including transit period and government/ weekly holidays from the date of availing with permission to visit India for medical treatment under the following terms & conditions:

Terms & Conditions:

1. You will bear all expenses of the visit. There will be no financial involvement of Sonali Bank PLC & Government of the People's Republic of Bangladesh.
2. The period of travelling will be adjusted from earned leave.
3. Over stay will not be allowed.
4. This sanction letter will remain valid for 03 (three) months from the date of issuance.
5. During the leave period, Mr. Md. Johir Uddin (G-52058), Senior Officer (IT), Sonali Bank PLC, Gomastapur Branch, Chapainawabganj will take over the charges and perform the role of manager of Gomastapur Branch, Chapainawabganj temporarily.

Yours Faithfully,

Sd/-

(Shamsuzzaman Talukder)
Assistant General Manager

Copy forwarded for kind information & necessary action to:

01. General Manager (Incharge), Sonali Bank PLC, General Manager's Office, Rajshahi.
02. Deputy General Manager, Sonali Bank PLC, Principal Office, Chapainawabganj.
03. Mr. Md. Johir Uddin (G-52058), Senior Officer (IT), Sonali Bank PLC, Gomastapur Branch, Chapainawabganj; he will take over the charges and perform the role of manager of Gomastapur Branch, Chapainawabganj temporarily during the sanctioned leave period of Mr. Nesar Uddin.
04. Immigration Officer, All Airports/ All Landports, Bangladesh.
05. EDP Copy (To upload the letter on Bank's website).


Assistant General Manager
Shamsuzzaman Talukder
Assistant General Manager
Sonali Bank PLC

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