



**Sonali Bank PLC**  
*Credible and Smart*



NO. HRMD/OMD/SEC-2/(PF-27975)/7685

Date: 06 October, 2026

UZZAL CHANDRA DEY (G-39220)  
Passport No. A04302902  
Principal Officer  
Sonali Bank PLC  
Ishwargonj Branch  
Mymensingh, Bangladesh.

**Subject: Sanction of 30 days' leave (outside Bangladesh) with full pay to visit India for Medical Treatment.**

Dear Sir,

Please refer to the letter no. 1545 dated 07 September, 2026 of Sonali Bank PLC, General Manager's Office, Mymensingh on the captioned subject.

We have the pleasure to advise you that in consideration of your application and the recommendation of Sonali Bank PLC, General Manager's Office, Mymensingh, the competent Authority has sanctioned you 30 days' leave (outside Bangladesh) including transit period and government/ weekly holidays from the date of availing with permission to visit India for medical treatment under the following terms & conditions:

**Terms & Conditions:**

1. You will bear all expenses of the visit. There will be no financial involvement of Sonali Bank PLC & Government of the People's Republic of Bangladesh.
2. The period of travelling will be adjusted from earned leave.
3. Over stay will not be allowed.
4. This sanction letter will remain valid for 03 (three) months from the date of issuance.

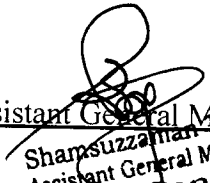
Yours Faithfully,

Sd/-

(Shamsuzzaman Talukder)  
Assistant General Manager

**Copy forwarded for kind information & necessary action to:**

01. General Manager (Incharge), Sonali Bank PLC, General Manager's Office, Mymensingh.
02. Deputy General Manager, Sonali Bank PLC, Principal Office, Mymensingh.
03. Manager, Sonali Bank PLC, Ishwargonj Branch, Mymensingh with a request to send us the related joining report of the above officer specifying the tenure of leave availed.
04. Immigration Officer, All Airports/ All Landports, Bangladesh.
05. EDP Copy (To upload the letter on Bank's website).

  
Assistant General Manager  
Shamsuzzaman Talukder  
Assistant General Manager  
Sonali Bank PLC  
HRMD (SEC-1/2), HO, Dhaka.