



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka, Bangladesh.

Human Resource Management Division

Officer Management Department(Sec-1)

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NO. HRMD/OMD/SEC-1/10517

Dated : 05 September, 2019

Md. Kamal Uddin Khan (G-36021)
Senior Principal Officer
Sonali Bank Limited
Principal Office
Dhaka West, Dhaka
Bangladesh.

[Under order to Audit & Inspection Division-1 (Corporate Branches & Controlling Offices),
Head Office, Dhaka.]

Dear Sir,

Subject: **Permission to visit India for 15 days.**

Reference may please be made to the letter no. 3417 dated 19 August, 2019 of Sonali Bank Limited, General Manager's Office, Dhaka-2, Dhaka on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, the authority has allowed you to visit India for 15 days (during mandatory recreation leave from 20 September to 04 October, 2019) including transit period under the following terms & conditions:

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) It will be treated as mandatory recreation leave.
- 3) Staying in abroad will not be allowed over the sanctioned period.

Yours Faithfully,

(Md. Nurullah Khan)
Assistant General Manager

Md. Nurullah Khan
Assistant General Manager
Human Resources Mgt. Division
Sonali Bank Limited
Head Office, Dhaka.