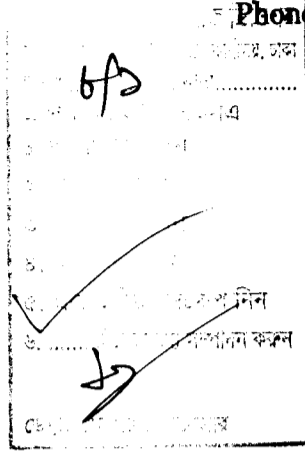


NO.PMD/OMD/SEC-2/(PF-22778)/

Dated : 04 January, 2017

**AVIJIT KUMAR ROY (G-17525),**  
(Passport No-BM 0498791),  
Principal Officer,  
Sonal Bank Limited,  
Rajuk Bhaban Branch, Dhaka,  
Bangladesh.



*Handwritten signature and initials*

**Subject : Sanction of 20 (Twenty) days leave (Outside Bangladesh)  
with full pay to visit in India.**

Dear Sir,

Reference letter No. 5765 dated the 21<sup>st</sup> December, 2016 of General Manager's Office, Dhaka-2 on the captioned subject.

We have to advise that in consideration of your application and recommendation of General Manager's Office, Dhaka-2 the authority has sanctioned 20 (Twenty) days leave (outside Bangladesh) with full pay from the date of availing with a permission to visit in India under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- This sanctioned leave will be treated as Leave outside Bangladesh.
- Staying abroad over the sanctioned leave is strictly prohibited.**
- This sanctioned letter will remain valid for 03(three) months from the date of issue.

Yours faithfully,  
Sd/-

(Tauhidul Islam)  
Assistant General Manager  
Phone: +8802-9551121

**Copy forwarded for kind information & necessary action to:-**

- General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-2, Dhaka.
- Director, Hazrat Shahjalal (Rh.) International Airport, Dhaka.
- Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the Leave (Outside Bangladesh) sanction letter in the Bank's website.
- Deputy General Manager, Sonali Bank Limited, Principal Office, Motijheel, Dhaka.
- Assistant General Manager, Sonali Bank Limited, Rajuk Bhaban Branch, Dhaka.
- Immigration Officer, Hazrat Shahjalal (Rh.) International Airport, Dhaka/Benapole, Jessore/Burimari, Lalmonirhat/All Land Ports, Bangladesh.

*Handwritten signature*  
Assistant General Manager

**Tauhidul Islam**  
Assistant General Manager  
Personnel Management Division  
Sonal Bank Limited  
Head Office, Dhaka.