



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel, Dhaka-1000

Bangladesh.

Personnel Management Division

Staff Management Department (Sec-7)

☎ : 47115437, Fax-9573765

E-mail: sblpmd7@gmail.com

No.PMD/SMD/SEC-7/PF(JO-175)/ 875

Dated : 17 January, 2017

MD MONIR HOSSAIN (G-32805)

(Passport No. OC - 6186629)

Junior Officer

Sonali Bank Limited

Narayanganj Corporate Branch

Narayanganj.

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| ১. উপস্থাপন করা |
| ২. পরামর্শ দেয়া |
| ৩. প্রায়শ্চিত্ত করা |
| ৪. মঞ্জুর করা |
| ৫. প্রাপ্তি পরে প্রত্যাহার করা |
| ৬. প্রাপ্তি পরে প্রত্যাহার করা |

৪০০

Mr. Partha
2/18/17

Subject : Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit India.

Dear Sir,

Reference may please be made to the letter no. 190 Dated 10 January, 2017 of Sonali Bank Limited, General Manager's Office, Dhaka-2 on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, Dhaka-2, the authority has sanctioned 15(Fifteen) days leave (Outside Bangladesh) from the date of availment with a permission to visit India under the following terms & conditions :

Conditions :


01. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
02. It will be treated as Leave-outside Bangladesh.
03. Over stay in abroad will not be allowed.
04. This sanction letter will remain valid for 03 (Three) months from the date of issue.

Yours Faithfully,
Sd/-

(Parimal Bandu Basak)
Assistant General Manager

Copy forwarded for kind information & necessary action to :

01. The General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-2.
02. The Deputy General Manager, Information and Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (Outside Bangladesh) sanction letter in the Bank's website.
03. The Deputy General Manager, Sonali Bank Limited, Narayanganj Corporate Branch, Narayanganj.
04. Immigration Officer, All Airports /All Land Ports, Bangladesh.
05. Personal File Copy.


Assistant General Manager
Parimal Bandu Basak
Asst. General Manager
Personnel Management Division
Sonali Bank Limited
Head Office, Dhaka.