



SONALI BANK LIMITED Personnel Management Division
Head Office
Motijheel
Dhaka-1000
Bangladesh.

Staff Management Department (Sec-8)

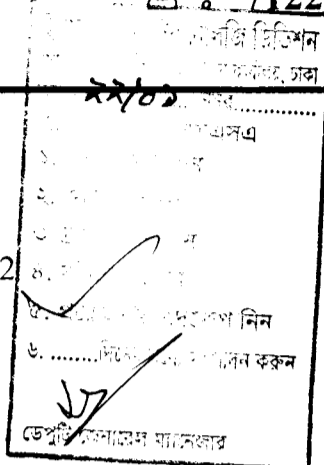
Telegraph : Ganabank

☎ : 7122332 Fax-9573765

NO.PMD/SMD/SEC-8/PF(J-2714)/987

Dated : 19 January, 2017

MD. ABDUR RAHIM (G-34093)
SUPPORTING SUB STAFF GRADE-02
Sonali Bank Limited
Khulna Corporate Branch
Khulna.



Handwritten signature and initials.

Subject : Sanction of 30 (Thirty) days leave (Outside Bangladesh) with full pay to visit India.

Dear Sir,

Reference to your letter dated 28-12-2016 and to the letter No. 09 Dated 29-12-2016 of General Manager's Office, Khulna on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, Khulna the authority has pleased to sanction you 30 (Thirty) days leave (outside Bangladesh) from the date of availment with a permission to visit holy/memorable places in India under the following terms & conditions :

Conditions :

01. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh.
02. It will be treated as Leave-outside Bangladesh to visit India only.
03. **Stay abroad over the sanctioned leave will not be allowed.**
04. Sanctioned leave is applicable for 3 (Three) months and for India visit only.

Yours Faithfully,

Sd/-
(ABDUL AWAL BHUYAN)
Asst.General Manager
Telephone No. 47115437

Copy forwarded for kind information & necessary action to :

- (01). The General Manager, Sonali Bank Limited, General Manager's Office, Khulna.
- (02). The Deputy General Manager, Information Technolgy Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (Outside Bangladesh) sanction letter in the Bank's website.
- (03). The Deputy General Manager, Sonali Bank Limited, Khulna Corporate Branch, Khulna.
- (04). Immigration Officer, All Airport, All Landport, Bangladesh.
- (05). Personal File.

Asst.General Manager
Telephone No. 47115437