

NO. PMD/OMD/SEC-1/PF(O-10889)/2020

Dated : 08 February, 2017

Ms. Khela Dhar (G-12978)
Senior Principal Officer
Sonali Bank Limited
Principal Office
Mymensingh.

Dear Sir,

Subject : **Sanction of 45 days leave (outside Bangladesh) with full pay to visit India.**

Reference may please be made to the letter no. 66 dated 05 January, 2017 of Sonali Bank Limited, General Manager's Office, Mymensingh on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, the authority has sanctioned 45 days leave (outside Bangladesh) including transit period from the date of availing with a permission to visit India under the following terms & conditions :

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) It will be treated as leave outside Bangladesh.
- 3) Over stay in abroad will not be allowed.
- 4) This sanction letter will remain valid for 3 (three) months from the date of issue.

Yours Faithfully,

S/d-

(Tauhidul Islam)

Assistant General Manager

Copy forward for information & necessary action to:

- 01) The General Manager, Sonali Bank Limited, General Manager's Office, Mymensingh.
- 02) The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- 03) The Deputy General Manager, Sonali Bank Limited, Principal Office, Mymensingh.
- 04) Immigration Officer, All Airports/All Landports, Bangladesh.


Assistant General Manager