



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office
Motijheel
Dhaka.

Personnel Management Division
Officer Management Department(Sec-1)
E-mail: dgmpmd@sonalibank.com.bd
Phone : 9564515, 9551121, 01709648168

NO. PMD/OMD/SEC-1/PF(O-)/2847

Mr. Mesbahuddin Ahmed (G-26174)
General Manager
Sonali Bank Limited
General Manager's Office
Rangpur.

Sir,

Subject : **Permission to visit India for 15 days.**

বিনয়বাহিনী টেকনোলজি ডিভিশন
স্বাক্ষর: ২৩/০২/১৭
প্রতি: ১০/২/১৭, এস.এস.এ
১. উপস্থাপন করুন
২. অনুমতি করুন
৩. সফটওয়্যার দিন
৪. নথিভুক্ত করুন
৫. প্রয়োজনীয় পত্রসমূহ দিন
৬. ...দিনের মধ্যে সম্পাদন করুন
ডায়েরী নম্বর: ...

Dated : 23 February 2017

Mr. Mesbahuddin Ahmed

Reference may please be made to the letter no. 425 dated 17 January, 2017 of General Manager's Office, Rangpur on the captioned subject.

We have the pleasure to advise you that in consideration of your application the Board of Directors of Sonali Bank Limited in their 505th meeting held on 07 February, 2017 have allowed you to visit India for 15 days during mandatory recreation leave. As per your revised application dated 20 February, 2017 you are allowed to avail that leave from 05 March, 2017 to 19 March, 2017 including transit period under the following terms & conditions:

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) It will be treated as mandatory leave.
- 3) Staying in abroad will not be allowed over the sanctioned period.

Yours faithfully,

S/d-

(Md. Anwar Hossain)

Deputy General Manager

Copy forward for kind information & necessary action to:

- 01) General Manager, Sonali Bank Limited, General Manager's Office, Rangpur.
- 02) The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- 03) Immigration Officer, All Airports/All Land Ports, Bangladesh.

(Signature)
Deputy General Manager

MD. ANWAR HOSSAIN
Deputy General Manager
Personnel Management Division
Sonali Bank Limited
Head Office Dhaka