



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED  
PERSONNEL MANAGEMENT DIVISION  
(SECTION-4)

Head Office, Motijheel  
Dhaka-1000, Bangladesh  
Phone: 88-02-9551121  
Fax : 88-02-9573765

No. PMD/SEC-4/PF- 21456/2751

Dated: 26 February, 2017

Md Nurul Huda  
Officer(G-34999)  
Passport No: OC 6063432  
Sonali Bank Limited  
Principal Office  
Dinajpur.

১. প্রয়োজনীয় পদক্ষেপ নিন	<input checked="" type="checkbox"/>
২. প্রয়োজনীয় পদক্ষেপ নিন	<input checked="" type="checkbox"/>
৩. প্রয়োজনীয় পদক্ষেপ নিন	<input checked="" type="checkbox"/>
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১০. প্রয়োজনীয় পদক্ষেপ নিন	<input checked="" type="checkbox"/>

ডেপুটি জেনারেল ম্যানেজার

*(Handwritten signatures and initials)*

**Subject: Sanction of 30(Thirty) days leave (Outside Bangladesh) with full pay to visit the Holy Places in India.**

Dear Sir,

Reference letter no. 541 dated the 24<sup>th</sup> January, 2017 of General Manager's Office, Rangpur on the captioned subject.

We advise that in consideration of your application and recommendation of General Manager's Office, Rangpur the authority has sanctioned 30(Thirty) days leave (Outside Bangladesh) with full pay from the date of availment with a permission to visit the Holy places in India under the following terms and conditions:

**Conditions:**

1. You will have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh .
2. It will be treated as 'Leave Outside Bangladesh'.
3. Staying abroad over the sanctioned leave will not be allowed.
4. This sanction letter will remain valid for 03 (Three) months from the date of issuance.

Yours Faithfully

Sd/-  
(Md. Sirajul Islam)  
Assistant General Manager

**Copy forwarded for kind information and necessary action :**

1. General Manager, Sonali Bank Limited, General Manager's Office, Rangpur.
2. Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head office, Dhaka.
3. Deputy General Manager, Sonali Bank Limited, Principal Office, Dinajpur.
4. Immigration Officer, Hazrat Shahjalal (Rh) International Airport, Dhaka.
5. Immigration Officer, All Land ports/All Other International Airports, Bangladesh.
6. Personal File / Master Copy.

*(Handwritten signature)*  
Assistant General Manager  
MD. SIRAJUL ISLAM  
Assistant General Manager  
Personnel Management Division  
Sonali Bank Limited  
Head Office, Dhaka.