


| | |
|--|--|
|  <p>সোনালী ব্যাংক লিমিটেড SONALI BANK LIMITED Head Office Motijheel, Dhaka</p> | <p>Personnel Management Division Staff Management Department(Sec-6) E-Mail : dgmpmd@sonalibank.com.bd Phone : 9564515, 47115437 Fax: 88-02-9573765</p> |
|--|--|

NO-PMD/SMD-06/PF-JO (IT)-509/3877

Dated : 14 March, 2017

ABU SALEH MOHAMMAD YOUNUS (G-34331)
(Passport No. OC 2152194)
Junior Officer (IT)
Sonali Bank Limited
Local office
Dhaka..

29/3
22/3
Mr. Parimal Basak
@ 16/3

Subject : Sanction of 20 (Twenty) days leave (Outside Bangladesh) with full pay to perform Omrah in Saudi Arabia.

Reference may please be made to the letter no. 707 dated 07.03.2017 of Sonali Bank Limited, Local Office, Dhaka on the captioned subject.

We have to advise you that in consideration of your application and the recommendation of Local Office, Dhaka, the authority has pleased to sanction you 20 (Twenty) days leave (Outside Bangladesh) from the date of availment with a permission to visit Saudi Arabia for performing Omrah under the following terms & conditions :

Conditions :


- 01) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- 02) It will be treated as "Leave-outside Bangladesh".
- 03) Over stay in abroad will not be allowed.
- 04) This sanctioned letter will be valid for 3 (Three) months from the date of issue.

Yours Faithfully,

Sd/-
(Parimal Bandu Basak)
Assistant General Manager

Copy forwarded for kind information & necessary action to :

- 01) The General Manager, Sonali Bank Limited, Local Office, Dhaka. It has a reference to their letter no. 707, dated 07.03.2017.
- 02) The Deputy General Manager, Information and Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the leave (Outside Bangladesh) sanction letter in the Bank's website.
- 03) Immigration Officer, Hazrat Shajalal (Rh.) International Airport, Dhaka.
- 04) Personal File.


Assistant General Manager
Parimal Bandu Basak
Asst. General Manager
Personnel Management Division
Sonali Bank Limited
Head Office, Dhaka