



**সোনালী ব্যাংক লিমিটেড**

**SONALI BANK LIMITED**

**HUMAN RESOURCE MANAGEMENT DIVISION  
OFFICER MANAGEMENT DEPARTMENT**

**(SECTION-2)**

Head Office, Dhaka-1000, Bangladesh.

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Deputy General Manager

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NO.HRMD/OMD/SEC-2/(PF-23666)/

**MD ABDUS SALAM (G-27391)**

(Passport No-BW 0966997)

Principal Officer (PRL)

Establishment & Engineering Division

Sonali Bank Limited

Head Office, Dhaka

Bangladesh.

<p>ইনফরমেশন টেকনোলজি ডিভিশন(বিজনেস আইটি) সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা। তারিখ: ২২/৩/১৯ এজি-১/২/৩, এসপিওপি, সোমবার/শুক্র, ইটা (আইটি)</p> <p>১. উপস্থাপন করুন ২. আলাপ করুন ৩. দ্রুত জবাব দিন ৪. নথিভুক্ত করুন ৫. প্রয়োজনীয় পদক্ষেপ নিন ৬. ....দিনের মধ্যে সম্পাদন করুন</p> <p>ডেপুটি ডেপার্টমেন্ট ম্যানেজার</p>	<p>Dated : <u>21 MARCH, 2019</u></p> <p>Mr. Badha Er 88 (15) 24.03.19</p>
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**Subject : Permission to visit K.S.A. for 16 (Sixteen) days for performing Holy Umrah Hajj.**

Dear Sir,

Reference may please be made to the letter No. 373 dated the 10 March, 2019 of Establishment & Engineering Division, Head Office, Dhaka on the captioned subject.

We have to advise that in consideration of your application and recommendation of Establishment & Engineering Division, Head Office, Dhaka the authority has permitted you to visit K.S.A. for performing Holy Umrah Hajj for 16 days including transit period from the date of availing under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- Over Stay in abroad will not be allowed.
- This permission letter will be valid only for performing Holy Umrah Hajj.

Yours faithfully,

Sd/-

**(Md. Nurullah Khan)**

Assistant General Manager

Phone: +8802-9551121

**Copy forwarded for kind information & necessary action to:-**

- Deputy General Manager, Establishment & Engineering Division, Sonali Bank Limited, Head Office, Dhaka.
- Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- Immigration Officer, All Airports, Bangladesh.

**Assistant General Manager**

Md. Nurullah Khan  
Assistant General Manager  
Human Resources Mgt. Division  
Sonali Bank Limited  
Head Office, Dhaka