



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka.

Personnel Management Division
Officer Management Department(Sec-1)
E-mail: dgmpmd@sonalibank.com.bd
Phone : 9564515, 9551121, 01709648168

NO. PMD/OMD/SEC-1/PF(O-)/ 4561

Dated : 28 March, 2017

Mr. Mohammad Motiur Rahman (G-26559)
General Manager
Sonali Bank Limited
General Manager's Office
Faridpur.

Sir,

Subject : Permission to visit India for 15 days

ইনস্ট্রাকশন টিকানা: সি.ডি.বি.সি.সি.
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা
তারিখ: 28/3/17
ক্রি.এম.-১/২/ এস.এস.এ

- উপস্থাপন করুন
- আলাপ করুন
- দ্রুত জারি দিন
- নথীভুক্ত করুন
- প্রয়োজনীয় পদক্ষেপ নিন
-দিনের মধ্যে সম্পাদন করুন

ডেপুটি জেনারেল ম্যানেজার

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MD. Anwar Hossain

Reference may please be made to the letter no. 1201 dated 12 March, 2017 of General Manager's Office, Faridpur on the captioned subject.

We have the pleasure to advise you that in consideration of your application, the Board of Directors of Sonali Bank Limited in their 511th meeting held on 23 March, 2017 have allowed you to visit India for 15 days during mandatory recreation leave (06 April to 20 April, 2017) including transit period under the following terms & conditions :

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) It will be treated as mandatory recreation leave.
- 3) Staying in abroad will not be allowed over the sanctioned period.

Yours faithfully,

S/d-

(Md. Anwar Hossain)

Deputy General Manager

Copy forward for kind information & necessary action to:

- 01) General Manager, Sonali Bank Limited, General Manager's Office, Faridpur.
- 02) The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
- 03) Immigration Officer, All Airports/All Land Ports, Bangladesh.

Deputy General Manager

MD. ANWAR HOSSAIN
Deputy General Manager
Personnel Management Division
Sonali Bank Limited
Head Office Dhaka