


**SONALI BANK LIMITED**

Head Office  
Motijheel  
Dhaka-1000  
Bangladesh.

**Personnel Management Division**

Staff Management Department (Sec-8)

Telegraph : Ganabank

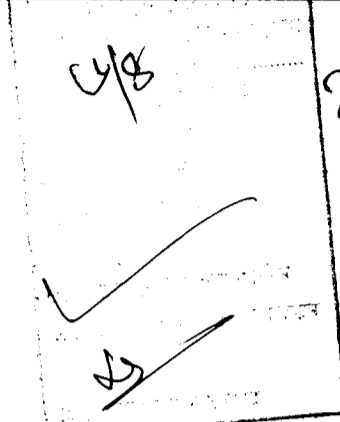
☎ : ৪৭১১৫৪৩৭, ফ্যাক্স-৯৫৭৩৭৬৫

ই-মেইলঃ [dgmpmd@sonalibank.com.bd](mailto:dgmpmd@sonalibank.com.bd)

NO.PMD/SMD/SEC-8/J-2328/5104

Dated : 05 April, 2017

Mr. Md. Afzal Hossain (G-31238)  
S.S.S.G-2  
Passport No. OC 4087193  
Sonal Bank Limited  
Ulipur Branch  
Kurigram.



*Dr. Partha*  
*9.4.*

Subject : Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit India for Visit Ajmir Sharif & Other visiting places : Mr. Md. Afzal Hossain (G-31238), Supporting Sub Staff Grade-2, Sonal Bank Limited, Ulipur Branch. Kurigram.

Dear Sir,

Reference Letter No-1800, Dated 12<sup>th</sup> March, 2017 of Sonali Bank Limited, General Manager's Office, Rangpur on the captioned subject.

It may kindly be advised that in consideration of your prayer and recommendation of Sonali Bank Limited, General Manager's Office, Rangpur the authority has sanctioned 15 (Fifteen) days full pay leave (Outside Bangladesh) from the date of availment with a permission to Visit India under the following terms & conditions :

Conditions :

- (1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited / Govt. of Bangladesh.
- (2) This sanctioned leave will be treated as 'Leave Outside Bangladesh'.
- (3) Over staying is strictly prohibited.
- (4) This sanction letter is valid for 03 (Three) months from the date of issue.

Yours faithfully,

Sd/-

(Abdul Awal Bhuiyan)

Assistant General Manager.

Telephone No.-47115437

Copy forwarded for kind information & necessary action :

01. General Manager, Sonali Bank Limited, General Manager's Office, Rangpur.
02. Deputy General Manager, Information Technology Division-2, Solani Bank Limited, Head Office, Dhaka. They are requested to upload the leave (outside Bangladesh) sanction letter in the Bank's website.
03. Deputy General Manager, Sonali Bank Limited, Principal Office, Kurigram. Please send the joining report of the related Staff specifying the date of leave availment.
04. Manager, Sonali Bank Limited, Ulipur Branch, Kurigram.
05. Immigration Officer, All Airport, All Landport, Bangladesh.
06. Personal File.

Assistant General Manager.