


SONALI BANK LIMITED

Head Office
Motijheel
Dhaka-1000
Bangladesh.

Personnel Management Division

Staff Management Department (Sec-8)

Telegraph : Ganabank

☎ : 47115437, Fax-9573765

E-mail: dqmpmd@sonalibank.com.bd

NO.PMD/SMD/SEC-8/J-2519/5549

Dated : 12th April, 2017

Mr. Md. Akkas Ali (G-32569)

SSSG-2

Passport No. OC-7167977

Sonali Bank Limited

Wage Earner's Corporate Branch

Dhaka.

১. উপস্থাপন করা	<input checked="" type="checkbox"/>
২. অফিসের কাছে	<input checked="" type="checkbox"/>
৩. দ্রুত কার্যক্রম	<input checked="" type="checkbox"/>
৪. নথিভুক্ত করা	<input checked="" type="checkbox"/>
৫. প্রয়োজনের পরামর্শ নিম্ন	<input checked="" type="checkbox"/>
৬.দিনের মধ্যে কার্যক্রম করা	<input checked="" type="checkbox"/>

ডেপুটি জেনারেল ম্যানেজার

২০/১০

Mr. Shihab
10/10

Subject : Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit India for Visit Ajmir Sharif & Other visiting places: Mr. Md. Akkas Ali (G-32569), Supporting Sub Staff Grade-2, Sonali Bank Limited, Wage Earner's Corporate Branch, Dhaka.

Dear Sir,

Reference Letter No-1359, Dated : 28th March, 2017 of Sonali Bank Limited, General Manager's Office, Dhaka-1, Dhaka on the captioned subject.

It may kindly be advised that in consideration of your prayer and recommendation of Sonali Bank Limited, General Manager's Office, Dhaka-1, Dhaka the authority has sanctioned 15 (Fifteen) days full pay leave (Outside Bangladesh) from the date of avilment with a permission to Visit India under the following terms & conditions :

Conditions :

- (1) You have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited / Govt. of Bangladesh.
- (2) This sanctioned leave will be treated as 'Leave-outside Bangladesh'.
- (3) Over staying is strictly prohibited.
- (4) This sanction letter is valid for 03 (Three) months from the date of issue.

Yours faithfully,

Sd/-

(Abdul Awal Bhuiyan)

Assistant General Manager.

Telephone No.-47115437

Copy forwarded for kind information & necessary action :

01. General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-1, Dhaka.
02. Deputy General Manager, Information Technoloty Division-2, Solani Bank Limited, Head Office, Dhaka. They are requested to upload the leave (Outside Bangladesh) sanction letter in the Bank's website.
03. Deputy General Manager, Sonali Bank Limited, Wage Earner's Corporate Branch, Dhaka. Please send the joining report of the related Staff specifying the date of leave avilment.
04. Immigration Officer, All Airport/ All Land Port, Bangladesh.
05. Personal File.

Assistant General Manager.

Telephone No.-47115437