



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

PERSONNEL MANAGEMENT DIVISION  
OFFICER MANAGEMENT DEPARTMENT  
(SECTION-2)

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Bangladesh.  
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Deputy General Manager  
Phone: +8802-9564515

NO.PMD/OMD/SEC-2/(PF-14089)/5746

Dated : 30 April, 2017

**MD MIZANUR RAHMAN (C-37237)**

(Passport No-BL 0728793),

Principal Officer,

Sonali Bank Limited,

Chowk Bazar Corporate Branch, Dhaka

(On Deputation : Ministry of Finance),

Bangladesh.

ইনফরমেশন টেকনোলজি ডিভিশন সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা তারিখ: ৩০.৪.১৭.নম্বর:..... এজিএন-১/২/এসএসএ ১. উপস্থাপন করুন ২. আদায় করুন ৩. দ্রুত অব্যবহিত দিন ৪. নথিভুক্ত করুন ৫. প্রয়োজনীয় পদক্ষেপ নিন ৬. ....দিনের মধ্যে সম্পাদন করুন ডেপুটি মেনেজার ম্যানেজার
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**Subject : Sanction of 50 (Fifty) days leave (Outside Bangladesh) with full pay to visit in India.**

Dear Sir,

Reference letter No. 53.00.0000.211.56.022.16-242 dated the 10 April, 2017 of Bank and Financial Institutions Division, Ministry of Finance, Dhaka on the captioned subject.

We have to advise that in consideration of your application and recommendation of Bank and Financial Institutions Division, Ministry of Finance the authority has sanctioned 50 (Fifty) days leave (outside Bangladesh) with full pay from the date of availing with a permission to visit in India under the following terms & conditions:-

- You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
- This sanctioned leave will be treated as Leave outside Bangladesh.
- Staying abroad over the sanctioned leave is strictly prohibited.**
- This sanctioned letter will remain valid for 03(three) months from the date of issue.

Yours faithfully,

Sd/-

(Tauhidul Islam)

Assistant General Manager

Phone: +8802-9551121

**Copy forwarded for kind information & necessary action to:-**

- General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-2.
- Director, Hazrat Shahjalal (Rh.) International Airport, Dhaka.
- Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the Leave (Outside Bangladesh) sanction letter in the Bank's website.
- Deputy General Manager, Sonali Bank Limited, Chowk Bazar Corporate Branch, Dhaka.
- Immigration Officer, Hazrat Shahjalal (Rh.) International Airport, Dhaka/Benapole, Jessore/Burimari, Lalmonirhat/All Land Ports, Bangladesh.

Assistant General Manager

**Tauhidul Islam**  
Assistant General Manager  
Personnel Management Division  
Sonali Bank Limited  
Head Office, Dhaka