



সোনালী ব্যাংক লিমিটেড

**SONALI BANK LIMITED
PERSONNEL MANAGEMENT DIVISION
(SECTION-4)**

Head Office, Motijheel
Dhaka-1000, Bangladesh
Phone: 88-02-9551121
Fax : 88-02-9573765

No. PMD/SEC-4/PF-21011/ 6920

Dated: 27 April, 2017.

**Md. Gias Uddin (G-32009)
Officer
Passport No: BN 0475398
Sonali Bank Limited
Azizul Haque College Branch
Bogra.**

১. আবেদন প্রাপ্তি	✓
২. প্রস্তাবনা প্রাপ্তি	✓
৩. প্রস্তাবনা মঞ্জুর	✓
৪. কার্যক্রম প্রাপ্তি	✓
৫. কার্যক্রম মঞ্জুর	✓
৬. কার্যক্রম প্রাপ্তি	✓
৭. কার্যক্রম মঞ্জুর	✓

Handwritten notes and signatures:
৩০২৭০
Mr. Farhan
MS

Subject: Sanction of 15 (Fifteen) days leave (Outside Bangladesh) with full pay to visit Holy places in India .

Dear Sir,

Reference letter no. 1384 dated the 20th March, 2017 of Sonali Bank Limited, General Manager's Office, Rajshahi on the captioned subject.

We advise that, In consideration of your application and recommendation of Sonali Bank Limited, General Manager's Office, Rajshahi the authority has sanctioned 15 (Fifteen) days leave (Outside Bangladesh) with full pay from the date of availment with a permission to visit Holy places in India under the following terms and conditions:

Conditions:

1. You will have to bear all expenses of the proposed visit. There will be no financial involvement of Sonali Bank Limited/Govt. of Bangladesh .
2. It will be treated as "Leave Outside Bangladesh.
3. Stay abroad over the sanctioned leave will not be allowed.
4. This sanction letter will remain valid for 03 (Three) months from the date of issue.

Yours Faithfully
Sd/-
(Md. Sirajul Islam)
Assistant General Manager

Copy forwarded for kind information and necessary action :

1. General Manager, Sonali Bank Limited, General Manager's Office, Rjshahi.
2. Deputy General Manager, Sonali Bank Limited, IT Division-2, Head Office, Dhaka.
3. Deputy General Manager, Sonali Bank Limited, Principal Office, Bogra.
4. Immigration Officer, Hazrat Shahjalal (Rh) International Airport, Dhaka.
5. Immigration Officer, All Land ports/ All other International airports, Bangladesh.
6. Manager, Sonali Bank Limited, Azizul Haque College, Bogra.
7. Personal File / Office Copy/E-mail Copy/ Master Copy.

Handwritten signature:
Assistant General Manager
MD. SIRAJUL ISLAM
Assistant General Manager
Personel Management Division (Sec.3/4)
Sonali Bank Limited
Head Office, Dhaka.