

NO.PMD/SMD/SEC-6/PF(AOG-2(Cash)-8454/ 6972

Dated : 30-04-2017

**SALEH AHAMMED CHY(C-42409)**  
(Passport No.:OC 6157876)  
Assistant Officer Grade-2 (Cash)  
Sonali Bank Limited  
Shah Amanat(Rh.) International Airport Branch  
Chittagong.

ইনকোমেশন টিকনেটসি ডিভিশন  
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা  
তারিখ: 30/04/2017 নম্বর:.....  
এজিএস-1/2/ এসএসএ

১. উপস্থাপন করছেন
২. প্রাসঙ্গিক করছেন
৩. প্রাপ্ত আনুমানিক দিন
৪. মর্মেত্ব করছেন
৫. প্রয়োজনীয় পদক্ষেপ নিন
৬. ....দিনের মধ্যে সম্মত করুন

ডেপুটি জেনারেল ম্যানেজার

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*Handwritten signature/initials*

Dear Sir,

Sub:**Sanction of 45(forty five) days leave (outside Bangladesh) with full pay to visit**  
**K.S.A for performing Holy Hajj-2017.**

Reference may please be made to the letter no.1970 dated 06 April, 2017 of General Manager's Office, Chittagong on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, Chittagong, the authority has pleased to sanction you 45(forty five) days leave (outside Bangladesh) from 25-07-2017 or the date of availment with a permission to visit K.S.A. for performing Holy Hajj-2017 under the following terms & conditions:

**Conditions:**

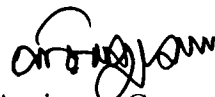
01. You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited/Government of Bangladesh.
02. This sanctioned leave will be treated as "**leave-outside Bangladesh**".
03. This sanctioned letter will be valid for Holy Hajj'2017 only.
04. Over staying is strictly prohibited.

Yours faithfully,

sd/-  
(Parimal Bandu Basak)  
Assistant General Manager

**Copy forwarded for kind information & necessary action to:**

01. The General Manager, Sonali Bank Limited, General Manager's Office, Chittagong. It has a reference to their letter no. 1970, dated 06-04-2017.
02. The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka.They are requested to upload the leave(outside Bangladesh) sanction letter in the Bank's website.
03. The Deputy General Manager, Sonali Bank Limited, Principal Office, Chittagong South, Chittagong.
04. The Immigration Officer, All International Airports, Bangladesh.
05. The Manager, Sonali Bank Limited, Shah Amanat(Rh.) International Airport Branch, Chittagong.
06. Personal File.

  
Assistant General Manager  
Parimal Bandu Basak  
Asst General Manager  
Personnel Management Division  
Sonali Bank Limited  
Head Office Dhaka