

No. TMD/ESTT/

Release Order

Dated: 08 May, 2017

In terms of Human Resource Development Division Memorandum No.HRDD/Conference/Overseas-12/2017/1908 Dated May 02, 2017 Mr Biswanath Paul, Deputy General Manager (Index No-27690) Treasury Management Division is hereby released as at the close of today's business day, the 8<sup>th</sup> May, 2017 and is advised to participate the programme on "Certificate in Treasury, Dealing and Risk Management – Bangladesh" at the Hotel ISTANA, Kuala Lumpur City Center, 73 Jalan Raja Chulan, Kuala Lumpur, Malaysia. organized by Financial Models Corporation, USA to be held from May 10 to 11, 2017 on the following terms and conditions :

**Terms and Conditions :**

- Human Resource Development Division of Sonali Bank Limited will bear only the Registration Fee as per prescribed rate.
- Participants own office will bear the actual expenditures regarding two-way air ticket of Dhaka-Kuala Lumpur-Dhaka, hotel rent and pocket money in US Dollar as admissible as per circular.
- The Participants will not be paid salary or any part thereof in foreign currency for attending the conference.
- The period of visit including days of journey shall be treated as "On Duty"
- On completion of visit the participants will return home for report to their duties at present place of posting.
- Each Participant will submit a report on attended programme to the General Manager, Sonali Bank Limited, Treasury Management Division as well as Human Resource Development Division, Head Office, Dhaka within 15(Fifteen) days on Completion of the visit.

Mr. Biswanath Paul  
 Deputy General Manager  
 Treasury Management Division  
 Sonali Bank Limited  
 Head Office, Dhaka

Sd/-  
 (Md. Asraful Islam)  
 General Manager

Copy to :

- The Deputy General Manager, Personnel Management Division(Section-1), Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, Human Resource Development Division, Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, MD's Secretariat, Sonali Bank Limited, Head Office, Dhaka.
- The Deputy General Manager, Information Technology Division-2, Sonali Bank Limited, Head Office, Dhaka.
- The Deputy Secretary, Ministry of Foreign Affairs, Govt. of the Peoples' Republic of Bangladesh, Dhaka.
- The Deputy Secretary, Ministry of Finance, Bank and Financial Institutions Division, Training and Discipline Branch Govt.of the Peoples' Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Immigration Officer, Hazrat Shahjalal @ International Airport, Dhaka.
- Ms. Raimy, Support Executive, Financial Models Corporation, 1505 E.Woodfield RD, STE. 145, Schaumburg, IL 60173, USA. This has references to their e-mails dated April 17 & 26, 2017.

General Manager