



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka, Bangladesh.

Human Resource Management Division

Officer Management Department(Sec-1)

E-mail: dgmhrmd@sonalibank.com.bd

Phone : +8802-9564515 DGM, 9551121 AGM.

NO. HRMD/OMD/SEC-1/5785

Dated : 15 May, 2019

Mr. Md. Abdul Matin (G-12817)  
Senior Principal Officer (on PRL)  
Sonal Bank Limited  
Principal Office  
Bogura, Bangladesh.

ইনফরমেশন টেকনোলজি ডিভিশন(বিসনেস আইটি)  
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।  
তারিখ: 15/05/19  
এসিএম-১/২/১৯, এসপিও/সি মোহাম্মার/সি. ইঞ্জিঃ (আইটি)

১. উপস্থাপন করুন  
২. আলাপ করুন  
৩. দ্রুত জবাব দিন  
৪. নথিভুক্ত করুন  
৫. প্রয়োজনীয় পদক্ষেপ নিন  
৬. ....দিনের মধ্যে সম্পাদন করুন

ডেপুটি জেনারেল ম্যানেজার

2228  
Mr Fartho, Eng(IT)

Dear Sir,

Subject: **Permission to visit K.S.A for 45 days for performing Holy Hajj-2019.**

Reference may please be made to the letter no. 1172 dated 14 March, 2019 of Sonali Bank Limited, General Manager's Office, Rajshahi on the captioned subject.

We have to advise you that in consideration of your application and recommendation of General Manager's Office, the authority has permitted you to visit K.S.A for performing Holy Hajj-2019 for 45 days including transit period from the date of availing under the following terms & conditions:

**Conditions :**

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) Over stay in abroad will not be allowed.
- 3) This sanction letter will be valid only for performing Holy Hajj-2019.

Yours Faithfully,

S/d-

(Md. Nurullah Khan)

Assistant General Manager

**Copy forward for kind information & necessary action to:**

01. The General Manager, Sonali Bank Limited, General Manager's Office, Rajshahi.
- ✓02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. The Deputy General Manager, Sonali Bank Limited, Principal Office, Bogura.
04. Immigration Officer, All Airports, Bangladesh.

Assistant General Manager

Md. Nurullah Khan  
Assistant General Manager  
Human Resources Mgt. Division  
Sonal Bank Limited  
Head Office, Dhaka.