



সোনালী ব্যাংক লিমিটেড

SONALI BANK LIMITED

Head Office

Motijheel

Dhaka, Bangladesh.

Human Resource Management Division

Officer Management Department(Sec-1)

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NO. HRMD/OMD/SEC-1/6081

Mr. Md. Mahbubul Haque (G-28556)
Assistant General Manager (on PRL)
Establishment & Engineering Division
Sonali Bank Limited
Head Office
Dhaka, Bangladesh.

Dated : 23 May, 2019

ইনকরমেশন টেকনোলজি ডিভিশন(বিজনেস আইটি)
সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা।
তারিখ: 23/05/2019
ক্রিএম-3/2/3, এমপিও/সি. সেক্সোমার/সি. ইঞ্জি (আইটি)
১. উপস্থাপন করুন
২. আলাপ করুন
৩. দ্রুত জবাব দিন
৪. নথিভুক্ত করুন
৫. প্রয়োজনীয় পদক্ষেপ দিন
৬.দিনের মধ্যে সম্পাদনা করুন
ডেপুটি জেনারেল ম্যানেজার

Mr Fartho, Eng (IT)

Dear Sir,

Subject: **Permission to visit K.S.A for 45 days for performing Holy Hajj-2019.**

Reference may please be made to the letter no. 985 dated 05 May, 2019 of Establishment & Engineering Division, Sonali Bank Limited, Head Office, Dhaka on the captioned subject.

We have to advise you that in consideration of your application and divisional recommendation, the authority has permitted you to visit K.S.A for performing Holy Hajj-2019 for 45 days including transit period from the date of availing under the following terms & conditions:

Conditions :

- 1) You will have to bear all expenses of the visit. There will be no financial involvement of Sonali Bank Limited & Government of Bangladesh.
- 2) Over stay in abroad will not be allowed.
- 3) This sanction letter will be valid only for performing Holy Hajj-2019.

Yours Faithfully,

S/d-

(Md. Nurullah Khan)

Assistant General Manager

Copy forward for kind information & necessary action to:

01. The General Manager, Establishment & Engineering Division, Sonali Bank Limited, Head Office, Dhaka.
02. The Deputy General Manager, Information Technology Division (Business IT), Sonali Bank Limited, Head Office, Dhaka. They are requested to upload the letter in the Bank's website.
03. The Deputy General Manager, Establishment & Engineering Division, Sonali Bank Limited, Head Office, Dhaka.
04. Immigration Officer, All Airports, Bangladesh.

Assistant General Manager

Md. Nurullah Khan
Assistant General Manager
Human Resources Mgt. Division
Sonali Bank Limited
Head Office, Dhaka.