



সোনালী ব্যাংক লিমিটেড
SONALI BANK LIMITED

HUMAN RESOURCE MANAGEMENT DIVISION
OFFICER MANAGEMENT DEPT. (SECTION- 4)

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No. HRMD/SEC-4/PF- 15104/6166

Date : 29/05/2019

HAFIZA MAHMUDA
Officer(On PRL)
Index No : G - 23089
Passport No : BY 0840437
Sonali Bank Limited
Manik Miah Avenue Branch
Dhaka.

<p>ইনস্পেকশন সিকেন্সারি ডিভিশন(বিএসএস আইটি) সোনালী ব্যাংক লিমিটেড, প্রধান কার্যালয়, ঢাকা। তারিখ: ৩/৬/১৯, নম্বর: ২৪৯০ একিডে-১/৬/৩, এপিওসি, সেকেন্সারি, ইঃঃ (আইটি)</p> <p>১. উপস্থাপন করুন ২. আলাপ করুন ৩. দ্রুত জবাব দিন ৪. নথিভুক্ত করুন ৫. প্রয়োজনীয় পদক্ষেপ নিন ৬.দিনের মধ্যে সম্পাদন করুন</p> <p>ডেপুটি জেনারেল ম্যানেজার</p>	<p><i>Mr Fartho, Eng(IT)</i></p>
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Subject: Permission to stay 90(Ninety) days from 09/06/2019 or the date of availment in the United States of America with a view to meeting your son, grand-son and grand-daughter.

Dear Sir,

Reference letter no. 2093 dated the 13th May, 2019 of Sonali Bank Limited, General Manager's Office, Dhaka-2 on the captioned subject .

We advise that in consideration of your application and recommendation of concerned General Manager's Office, the authority has given permission to stay 90(Ninety) days from 09/06/2019 or the date of availment in the United States of America with a view to meeting your son, grand-son and grand-daughter under the following terms and conditions :

1. You have to bear the expenses of this proposed visit. There will be no financial involvement of Sonali Bank Limited /Government of people's Republic of Bangladesh.
2. It will be treated as "Leave outside Bangladesh".
3. **Staying abroad over the sanctioned leave will not be allowed at all.**
4. **This sanction letter will remain valid for 03 (Three) months from the date of issuance.**

Yours Faithfully

Sd /-

(Md. Jahangir Hossain)
Assistant General Manager

Copy forwarded for kind information and necessary action :

1. General Manager, Sonali Bank Limited, General Manager's Office, Dhaka-2.
2. Deputy General Manager, Information Technology Division(Business IT), Sonali Bank Limited, Head Office, Dhaka.
3. Deputy General Manager, Sonali Bank Limited, Principal Office, Dhaka West, Dhaka.
4. Manager, Sonali Bank Limited, Manik Miah Avenue Branch, Dhaka.
5. Immigration Officer, Hazrat Shahjalal(Rh.) International Airport, Dhaka, Bangladesh.
6. Immigration Officer, All Other International airports / Land ports, Bangladesh.
7. Personal File / Master Copy .

(Signature)

Assistant General Manager

Md. Jahangir Hossain
Assistant General Manager (A-2116)
Human Resource Management Division
(Section-3&4)
Sonali Bank Limited
Dhaka